MINUTES
ANCHORAGE COALITION TO END HOMELESSNESS
Continuum of Care Committee

Monday, August 14th, 2017 (1:00pm-2:00pm)
Philanthropy Hub, 3201 C Street, Ste 110, Anchorage

Present: Molly Mylius (Agnew::Beck), Valarie Clark (RurAL CAP), Corrine O'Neil (RurAL Cap), Pam Wicks (RurAL CAP), Marcie Sherer (ACEH/CIHA), Suzi Pearson (AWAIC), Laura Cox-Wilson (NWAK), Heather Wilkinson (AHI), Melina Breland (UW/ACMHS), Kim Seitz (ICA), Jennifer Galbreath (RurAL CAP), Paul Wackrow (NWAK), Alissa Parish (ICA – Phone), Jason Hahn (Covenant House – Phone)

Topic	Discussion/Action
Welcome/Call to Order	Called to order at 1:08
Introductions	
Project Application	Paul Wackrow inquired if anyone on the committee had questions about the CoC Project Application. Heather Wilkinson of AHI inquired whether the profit/loss statement in the project application was for the program/project, or the whole agency. Ruth and Marcie (on the Ranking and Review Committee) agreed it should be for the agency as a whole, to show the organization is financially stable. Marcie asked whether we had downloaded the HIC data that will be incorporated into the HUD tool, since we discussed downloading and sharing the data with project applicants so they can review the bed data for accuracy. Molly will follow up with Dave Mayo-Kiely. The intention is to send this to project applicants before the project applications are due.
Community Application Review	A number of applicants discussed the benefit of comparing answers in application to the detailed instructions provided by HUD, as the detailed instructions contain information on how to properly answer questions that is not included in the application. Paul will send out a reminder to the CoC committee along with a link to the detailed instructions. It may also be appropriate to form a review subcommittee to ensure that all questions in the detailed instructions are addressed in the Anchorage CoC's final application. Ideally, each question would be reviewed twice – one review within the organization answering the question, and one external review.

Advocate for and implement strategies to prevent homelessness and provide housing and work opportunities for all.

	During the application process Agnew::Beck will be playing a logistical role of tracking responses, and facilitating the dialogue of the Ranking + Review Committee.
	During the review of application responses, question 1-C 5 was discussed at length - *1C-5. Describe the actions the CoC has taken to: (1) address the needs of Lesbian, Gay, Bisexual, Transgender (LGBT) individuals and their families experiencing homelessness, (2) conduct regular CoC -wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity, including Gender Identify Equal Access to Housing, Final Rule; and (3) implementation of an anti-discrimination policy (limit 1000 characters).* The committee discussed the best way to approach this question. For Part 1, the CoC could require grant recipients to have an internal policy or procedure that addresses the needs of Lesbian, Gay, Bisexual, Transgender (LGBT) individuals and their families experiencing homelessness (RurAL CAP could provide an example of such a document). Part 2 of the question could be addressed via a training on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity, including Gender Identify Equal Access to Housing, Final Rule at the September General Membership meeting of the Anchorage CoC. Part 3 could be addressed by updating the CoC's written Standards to include an anti-discrimination policy.
Community Application Assignment Update	The Committee re-reviewed several question and will follow up with specific respondents regarding outstanding tasks - see attached CoC Assignment Spreadsheet and application draft. Any updates should be send to director@anchoragehomeless.org.

NEXT MEETING:
August 21th – 1 pm – 2 pm at the Philanthropy Hub – 3201 C Street, Suite 110

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