



Anchorage Coalition to End Homelessness 2018 Continuum of Care Project Application

NEW PROJECTS

HUD released the Continuum of Care Notice of Funding Availability (NOFA) on June 20, 2018. The Anchorage Coalition to End Homelessness (ACEH), lead applicant for the Anchorage Continuum of Care (CoC), will use the following process to rank project applications for the 2018 CoC Program Competition. HUD mandates all CoC's must comprehensively review all existing projects within its geographic area, using CoC-approved scoring criteria and selection priorities, to determine the extent to which each project is still necessary. Funds for projects that are determined to be underperforming, obsolete, or ineffective should be reallocated to new projects that are based on proven or promising models.

INTRODUCTION AND BACKGROUND

CoC Policy Priorities

As outlined in HUD's NOFA, below is the list of their four policy priorities (pages 6-7 of the 2018 NOFA). Applicants are encouraged to review these priorities.

1. Ending homelessness for all persons
2. Creating a systemic response to homelessness
3. Strategically allocating and using resources
4. Use a Housing First approach

Key Themes in the FY2018 NOFA

- CoCs may apply for DV Bonus Projects to serve survivors of domestic violence, dating violence, and stalking.
- Reallocation and Bonus funding may be combined, and Bonus funding may be used to fund HMIS or Coordinated Entry projects, not just permanent housing.
- Applicants may transition their project(s) from one CoC Program Component to another over a one-year grant cycle.
- Applicants may consolidate two, three, or four eligible renewal projects into one project during the application process.
- Applicants may apply for new funding to expand CoC-Program-funded or non-CoC-Program funded projects.

Funding & Tiering

Due to funding limitations, HUD will not consider requests for new funding outside the reallocation process, CoC planning, United Funding Agency costs (UFA is not applicable to Anchorage) and the Domestic Violence Bonus (DV Bonus) project. The DV Bonus funds available are 10% of AK-500 Preliminary Pro Rata Need (PPRN).

Estimated Annual Renewal Demand	\$2,847,097
Tier 1 Amount (94% of ARD)	\$2,676,271
Tier 2 Amount (6% of ARD)	\$170,826
Planning Funds (3% of ARD)	\$85,413
Domestic Violence Bonus	\$129,374
CoC Funds Possible, 2018	\$3,061,884

** As per the NOFA: HUD will continue the Tier 1 and Tier 2 funding process and CoCs and applicants should ensure there is thorough understanding of the information provided in this NOFA. HUD will establish each CoC's Tier 1 and Tier 2 amounts based on the final HUD-approved GIW. A report that lists each CoC's ARD Tier 1 amount, CoC planning, and permanent housing bonus amount available will be posted to the HUD Exchange website. Section VIII. of the NOFA provides additional information regarding project selection.*

To ensure that CoCs have the opportunity to prioritize their projects locally in the event that HUD is not able to fund all renewals, HUD requires that CoCs rank projects in two tiers. The tiers are financial thresholds. This year, Tier 1 is 94% of the ARD, and Tier 2 is 6% of the ARD plus any amount available for the permanent housing bonus. CoC Planning funds are not considered when calculating ARD nor are they ranked in the tiers.

HUD continues to require all CoC's to have and maintain a Homeless Management Information System (HMIS). Given their essential function toward supporting the communitywide efforts to end homelessness in Anchorage and in keeping with previous years, the HMIS CoC renewal and project coordinated entry CoC renewal project will be ranked at the top of Tier 1.

PROJECT INFORMATION - CHANGES IN THE FY2018 NOFA

Transition Grants

- Applicants may transition renewal projects from one CoC Program component (e.g. Transitional Housing to Rapid Rehousing, Rapid Rehousing to Permanent Supportive Housing) to another using the CoC Program Competition.
- To be eligible to receive a transition grant, the renewal project applicant must have the consent of its CoC.
- To create a transition grant, the CoC must wholly eliminate one or more projects and use those funds to create the single, new transition grant.
- For a new project to be considered a transition grant, the applicant for the new project must be the same recipient for the eligible renewal grant(s) being eliminated, and the applicant must provide the grant number(s) of the projects being eliminated to create the new project and attach a copy of the most recently awarded project application (e.g., if the project was last funded in the FY 2017 CoC Program Competition, a copy of the FY 2017 CoC Program Competition project application must be attached to the project application).

- No more than 50% of each transition grant may be used for costs of eligible activities of the program component originally funded. All remaining funds awarded must be used for eligible activities awarded under the new component for the project.
- Transition grants conditionally awarded in the FY 2018 CoC Program Competition will have one year to fully transition from the original component to the new component and this will take place during the transition grants normal operating year.
- The project's operating start date will be the day after the end of the previous grant term for the expiring component, i.e., the transition grant will have the same operating year as the expiring component project. For transition grants reallocated from more than one project, the operating start day of the transition grant will be the day after the end of the earliest expiring grant term. • By the end of the FY 2018 operating year, the transition grant must be operating under the new component and will be eligible to apply for renewal in the next CoC Program Competition under the component to which it transitioned.
- If HUD determines that a new project that applied to be a transition grant does not qualify to be a transition grant, but meets all other new project requirements, then HUD may award the project as a new project that is not a transition grant. In these instances, the recipient will not be permitted to expend any FY 2018 funds on activities not included in the new project application. (see page 20 in the 2018 NOFA for more details).

Consolidated Projects

- Eligible renewal project applicants may consolidate two, three, or four eligible renewal projects into one project application during the application process.
- This means that a CoC Program recipient no longer must wait for a grant agreement amendment to be executed to consolidate two or more grants before it can apply for a single consolidated project in the CoC Program Competition. However, prior to beginning the consolidation process in the project application, the applicant should consult with the local HUD field office to ensure it is eligible to consolidate the projects.
- The projects being combined during a grant consolidation will continue uninterrupted.
- To be eligible for consolidation, projects must have the same recipient and be for the same component; and they will be funded in this competition only with FY 2018 funds (meaning no funds recaptured from prior years will be awarded to the project).
- HUD will not permit projects to consolidate if they have:
 - Outstanding audit or monitoring findings;
 - Outstanding obligation to HUD that is in arrears;
 - Unresolved construction delays;
 - History of poor financial management or drawdown issues;
 - History of low occupancy levels, or lack experience in administering the project type; or
 - Other capacity issues.
- To apply for a consolidated grant, applicants must submit separate renewal project applications for each of the grants that are proposed to be consolidated, and an application for the new consolidated grant with the combined budget and information of all grants proposed for

consolidation. Project applications for the grants that are proposed to be consolidated will be ranked, and if all those grants are selected, HUD will award the single consolidated grant. If one of the grants proposed to be consolidated is found to be ineligible for consolidation or is not selected, HUD will award all grants that are eligible for renewal and selected as separate grants.

- The start date for the consolidated grant, if conditionally awarded, will be the day after the expiration date of the eligible renewal project with the earliest expiration date. The expiration date for the consolidated grant will be calculated by averaging the expiration dates for all expiring grants included in the consolidated grant weighted by the size of each expiring grant.

Expansion Projects

- A renewal project applicant may submit a new project application to expand its current operations by adding units, beds, persons served, services provided to existing program participants, or in the case of HMIS, increase the current HMIS grant activities within the CoC's geographic area.
- There are two types of expansions:
 - Expanding a CoC-Program-funded Project. Expansion in which a project applicant submits a new project application to expand the current operations of an eligible renewal project for which it is the recipient by adding additional CoC Program funds. Under this type of expansion, for the new expansion project to be selected for conditional award the renewal project application must also be selected for conditional award.
 - Expanding a non-CoC Program funded project. Expansion in which a project applicant submits a new project application that requests CoC Program funds to add to a current homeless project that is funded from sources other than CoC Program funds. Note that project applicants are prohibited from using CoC Program funds to replace state and local funds.

Reallocation

CoCs may only reallocate eligible renewal projects that have previously been renewed under the CoC Program.

Eligible New Projects

****NEW THIS YEAR**** CoCs may submit new projects created through reallocation, bonus, or a combination of reallocation and bonus, new DV Bonus projects, CoC planning project.

- Because new project applications may be created through the reallocation or bonus processes, if HUD determines that a project applicant or a CoC incorrectly classified one or more new projects as reallocation or bonus, HUD may reclassify the project(s) as either reallocation or bonus if the CoC exceeded either its reallocation or bonus amount.
- If a project applicant uses both reallocation and bonus amounts to create a single new project but did not have sufficient amounts available

Domestic Violence (DV) Bonus

- Due to up to \$50 million set aside in the FY2018 HUD Appropriations Act, CoCs will be able to apply for a DV Bonus for Rapid Rehousing projects, Joint Transitional Housing and Rapid Rehousing Component projects, and Supportive Services Only projects for Coordinated Entry. A

CoC may apply for up to 10% of its PPRN, or a minimum of \$50,000, whichever is greater, or a maximum of \$5 million, whichever is less, to create up to three DV Bonus projects with 1-year grant terms.

- A CoC may apply for ONE OF EACH of the following types of projects:
 - Rapid rehousing projects that must follow a Housing First approach.
 - Joint Transitional Housing and Rapid Rehousing component projects that must follow a Housing First approach.
 - Supportive Services Only Projects for Coordinate Entry to implement policies, procedures, and practices that equip the CoC's Coordinated Entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking.
- A CoC can only submit one project application for each of the project types above. If a CoC submits more than one project application for each project type, HUD will only consider the highest ranked project that passes eligibility and quality threshold review for the DV Bonus and will consider any other project for funding as a regular bonus project.
- A CoC may apply to expand an existing renewal project that is not dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking to dedicate additional units, beds, persons served, or services provided to existing program participants to this population.
- CoCs are required to rank all DV Bonus projects on the New Project Listing of the CoC Priority Listing with a unique rank number. If a project application designated as DV Bonus is conditionally selected by HUD with DV Bonus funds, HUD will remove the ranked DV Bonus project from the New Project Listing and all other project applications ranked below the DV Bonus project will slide up one rank position. If the DV Bonus project application is not conditionally selected with DV Bonus funds, the project application will remain in its ranked position and will be considered for conditional award under the regular bonus amount available to the CoC.
 - For projects the CoC indicates it would like considered as part of the DV Bonus, HUD will award a point value to each project application combining both the CoC Application score and responses to the DV-Bonus-specific questions in the CoC Application using the following 100-point scale:
 - For Rapid Rehousing and joint Rapid Rehousing and Transitional Housing component projects:
 - **COC SCORE.** Up to 50 points in direct proportion to the score received on the CoC Application.
 - **NEED FOR THE PROJECT.** Up to 25 points based on the extent the CoC is able to quantify the need for the project in its portfolio, the extent of the need, and how the project will fill that gap.
 - **QUALITY OF THE PROJECT APPLICANT.** Up to 25 points based on the previous performance of the applicant in serving survivors of domestic violence, dating violence, sexual assault, or stalking, and their ability to house survivors and meet safety outcomes.
 - For Supportive Services Only projects for Coordinated Entry:

- **COC SCORE.** Up to 50 points in direct proportion to the score received on the CoC Application.
- **NEED FOR THE PROJECT.** Up to 50 points based on the extent to which the CoC is able to demonstrate the need for a Coordinated Entry system that better meets the needs of survivors of domestic violence, dating violence, sexual assault, or stalking, and how the project will fill this need.

HUD PRIORITY ORDER AND LOCAL RANKING PROCESS

Consistent with the 2018 HUD CoC Program Competition NOFA, projects will be ranked as follows:

Within the rank order established by the CoC on the Priority Listings, HUD will first select all projects from Tier 1 that pass eligibility and threshold review (see above for threshold review criteria) beginning with the highest scoring CoC and continuing to the lowest. HUD will then select projects from Tier 2 using criteria in Section II.B.10 of the NOFA.

The ranking process used locally will incorporate HUD's process as outlined in NOFA, Opening Doors, and Anchorage's 5-year plan objectives. Points will be assigned to projects in accordance with the criteria created by the CoC Ranking and Review Committee. All agencies interested in renewing projects or proposing new projects through reallocation or bonus funding are required to complete the attached Program Application Form. Information provided by applicants in this process will be used for scoring.

DEADLINE

FY 2018 Continuum of Care Project & Ranking Application Form is due to the CoC Committee by Friday, August 17th, 2018 at 12:00 pm (noon). If an agency is applying for more than one project, each project requires a program application form. Forward all questions and completed applications to Monika Winkler (mwinkler@anchoragehomeless.org). All completed applications must be sent as a PDF document. In the subject line of the email please include, "CoC Project Application."

NOTIFICATION

Each applicant will be notified no later than August 31, 2018 of the final ranking.

It is the responsibility of each agency to read HUD's NOFA and understand and adhere to all HUD guidelines and regulations. Agencies are encouraged to visit www.anchoragehomeless.org/coc for more information.

2018 ANCHORAGE CONTINUUM OF CARE PROGRAM APPLICATION FORM

DEADLINE: August 17th, 2018 at 12:00 pm (noon)

Instructions

- a. New Through Reallocation, Bonus Projects and Planning Funds: Complete the sections as indicated based on the proposed project.
- b. HMIS Project: Complete the sections as indicated.

If you are required to complete a section but it is not applicable to your specific project, put N/A. Ensure all questions are answered; any missed questions will be scored as zero.

A. Program Information

Agency Name:	
Project Name:	

Project Type (select one)		Renewal Project	If yes, was this project in existence prior to July 1, 2018?		Yes
					No
		Dedicated HMIS			
		Planning Funds			
		New Project	If yes, please select one or more of the following:		Bonus/ Reallocation
					DV Bonus Project
				Transition	
				Expansion	
				Consolidation	

Project Category (select one)		Permanent Housing (PH)	if yes, →		Rapid Re-housing (RRH)
					Permanent Supportive Housing (PSH)
					PSH Dedicated Plus
		Joint Transitional Housing and Permanent Housing - Rapid Re-Housing (Joint TH and PH-RRH)			
	Supportive Services Only	if yes, →		Centralized or Coordinated Assessment System	
				Other	
Additional Questions		Is this project a consolidation project		if yes, →	Which projects are being consolidated? (list up to four below)

	Is this project a transition project	if yes, →
	This project is transitioning from:	
	Original Project Name and Type:	
New Project Type:		

Please indicate the number of family and individual beds in the project in the table below. If any beds are dedicated to a target population, please complete that information as well.

Family Bed Count	Total family beds:	
	<i>(if applicable, fill out the fields below – the numbers may not total higher than the total number of family beds)</i>	
	Number of family beds dedicated to:	
	Chronically Homeless Families	
	Veteran Families	
	DV Families	
	Parenting Youth	
Individual Bed Count	Total individual beds:	
	<i>(if applicable, fill out the fields below – the numbers may not total higher than the total number of individual beds)</i>	
	Number of individual beds dedicated to:	
	Chronically Homeless individuals	
	Veteran Individuals	
	DV Individuals	
	Unaccompanied Youth	

Amount Requested from HUD:	\$
Grant Term Requested*	
Contact Name:	
Contact Phone:	
Contact Email:	

**Per the Anchorage CoC Ranking and Review Committee, these should be 1-year terms in FY2018, except for projects requesting funding for new construction, acquisition or rehabilitation, which are 3-year terms; see section IV.B on pages 23-24 of the NOFA for HUD's grant term requirements*

B. Threshold Requirements

Anchorage and HUD Threshold Requirements – All Projects

To be eligible for Anchorage CoC funding, the following requirements must be met:

Threshold Requirement	Yes	No
1. Project operates or will operate using Housing First Principles and/or Low Barrier Implementation.		
2. Project applicant and potential subrecipients must meet the eligibility requirements of the CoC program as described in 24 CFR part 578.		
3. Project has documented, secure minimum match that meets the HUD requirement of 25%.		
4. Project applicants and subrecipients must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant/subrecipient experience with similar projects and with successful administration of SHP, S+C, or CoC Program funds or other federal funds.		
5. Project is financially feasible; attach the most recent audited financial statement for your organization. Agency can provide a clean, independent financial audit completed within 6-12 months of the end of its most recently completed fiscal year. The agency must be able to provide the most recent 990 IRS Form upon request.		
6. Project applicant is a member of the Anchorage Coalition to End Homelessness, the organization serving as Anchorage’s CoC and agree to participate in the local HMIS system and agrees to maintain ACEH membership. Victim Service providers use a comparable database that meets the needs of the local HMIS.		
7. Project application is complete and data are consistent.		
8. Project applicant must submit the required certifications as specified in the NOFA.		
9. The population to be served must meet program eligibility requirements as described in the Act and 24 CFR part 578, and the project application must be able to establish eligibility of project applicants upon request. Additional eligibility criteria for certain types of projects can be found in the NOFA.		
10. Agency can provide proof of a 501(c)(3) tax-exempt status and ID #.		

Project Quality Threshold Requirements by Project Type

Per HUD guidelines, to be considered as meeting the project quality threshold, all projects must meet the minimum points, described below by project type. Project applications that do not receive the minimum number of points will be rejected by HUD and therefore will not be ranked by the CoC. As part of the local review, applicants must certify to the CoC that they will meet these criteria.

Project Quality Threshold– Permanent Supportive Housing or Rapid Rehousing

New permanent housing projects must select at least 3 out of the 4 characteristics below for this project type. Projects that do not select at least 3 characteristics will be rejected. Projects that select all characteristics will receive an extra application point.

The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families).	
The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source.	
The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).	
Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).	

Per the project quality threshold guidelines outlined above, how many points does your project qualify for?

Select all 4 characteristics = 1 Point

Select 3 of 4 characteristics = 0 Points

Select 2 or fewer characteristics = application will be rejected

Score:	
TOTAL POINTS AVAILABLE = 1	

Project Quality Threshold– Joint Transitional Housing and Permanent Housing – Rapid Rehousing
 New Joint TH and PH-RRH component project applications must select at least 4 out of 6 characteristics available for this project type. Projects that do not select at least 4 characteristics will be rejected. Projects that select all characteristics will receive an extra application point.

The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families).	
The proposed project will provide enough rapid re-housing assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid re-housing portion of the project than the TH portion, by having twice as many PH-RRH units at a point in time as TH units, or by demonstrating that the budget and units are appropriate for the population being served by the project .	
The type of supportive services that will be offered to program participants will ensure successful retention or help to obtain permanent housing, including all supportive services regardless of funding source.	
The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).	
Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).	
The project adheres to a Housing First model as defined in Section III.C.3.1 of this NOFA.	

Per the project quality threshold guidelines outlined above, how many points does your project qualify for?

Select all 6 characteristics = 1 Point

Select 4 or 5 characteristics = 0 Points

Select 3 or fewer characteristics = application will be rejected

Score:	
TOTAL POINTS AVAILABLE = 1	

Project Quality Threshold– SSO – Coordinated Entry

New SSO – Coordinated Entry project applications (also known as centralized or coordinated assessment) must select at least 2 out of the 4 characteristics available for this project type. Projects that do not select at least 2 of the 4 characteristics available will be rejected.

The centralized or coordinated assessment system is easily available/reachable for all persons within the CoC’s geographic area who are seeking information regarding homelessness assistance. The system must also be accessible for persons with disabilities within the CoC’s geographic area.	
There is a strategy for advertising that is designed specifically to reach homeless persons with the highest barriers within the CoC’s geographic area.	
There is a standardized assessment process.	
Ensures program participants are directed to appropriate housing and services that fit their needs.	

Per the project quality threshold guidelines outlined above, how many points does your project qualify for?

Select all 4 characteristics = 1 Point

Select 2 or 3 characteristics = 0 Points

Select 1 or fewer characteristics = application will be rejected

Score:	
TOTAL POINTS AVAILABLE = 1	

C. HUD & Local Performance Goals

New Projects: Indicate the projected result for the proposed project.

OBJECTIVES	Result		Score
1: Ending Chronic Homelessness (PSH only)			
Percentage of CoC-funded PSH beds dedicated to chronically homeless individuals.		5 = 70% or greater 4 = 50 - 69% 3 = 30 - 49% 2 = 10 - 29% 1 = less than 10%	
2. (not applicable to new projects)			
3: (not applicable to new projects)			
			TOTAL SCORE
			TOTAL POINTS AVAILABLE = 5

D. Population Served

Indicate the projected result for the proposed project.

	Total % of CoC-Client Served		Score
<p>Chronically Homeless (Definition at End of Document)</p>		<p>10 = 95 – 100% 9 = 85 – 94% 8 = 75 – 84% 7 = 65 – 74% 6 = 55 – 64% 5 = 45 – 54% 4 = 35 – 44% 3 = 25 – 34% 2 = 15 – 24% 1 = 5 – 14% 0 = less than 5%</p>	
<p>Veterans</p>		<p>10 = 90 – 100% 9 = 80 – 89% 8 = 70 – 79% 7 = 60 – 69% 6 = 50 – 59% 5 = 40 – 49% 4 = 30 – 39% 3 = 20 – 29% 2 = 10 – 19% 1 = 1 – 9% 0 = zero</p>	
<p>Families with Children</p>		<p>10 = 90 – 100% 9 = 80 – 89% 8 = 70 – 79% 7 = 60 – 69% 6 = 50 – 59% 5 = 40 – 49% 4 = 30 – 39% 3 = 20 – 29% 2 = 10 – 19% 1 = 1 – 9% 0 = zero</p>	

Unaccompanied Youth (those not living with a parent or legal guardian)		10 = 90 – 100% 9 = 80 – 89% 8 = 70 – 79% 7 = 60 – 69% 6 = 50 – 59% 5 = 40 – 49% 4 = 30 – 39% 3 = 20 – 29% 2 = 10 – 19% 1 = 1 – 9% 0 = zero	
Domestic Violence Population (Survivors of domestic violence, dating violence, sexual assault, or stalking who are defined as homeless at 24 CFR 578.3)		10 = 90 – 100% 9 = 80 – 89% 8 = 70 – 79% 7 = 60 – 69% 6 = 50 – 59% 5 = 40 – 49% 4 = 30 – 39% 3 = 20 – 29% 2 = 10 – 19% 1 = 1 – 9% 0 = zero	
		TOTAL SCORE:	
Total Points Available = 50			

E. Project Utilization – *renewal projects only; no questions for new projects*

F. Financial - *renewal projects only; no questions for new projects*

G. Budget Request, Grant Match & Leverage

CoC Funding Request

Proposed FY2018 budget for the project. Please note that “Match” funds are up to 25% of the proposed project budget, and any additional funds are “Leverage.”

NOTE: Project income may be included under match/leverage

HUD Requested Budget for Project		Calculation:		
Operations	\$	$= \left[\frac{\text{Match + Leverage}}{\text{HUD Requested Budget}} \right] \times 100$		
Building Leasing	\$			
Supportive Services	\$			
HMIS <i>(only HMIS can apply for this category)</i>	\$			
Administrative	\$	MATCH	LEVERAGE	% of Match + Leverage
TOTAL	\$	\$	\$	%

SCORING: 5 = 200% or greater 4 = 175% - 199% 3 = 150 - 174% 2= 125% - 149% 1 = 100% - 124%
0 = less 100%

Percentage:	
Score:	
TOTAL POINTS AVAILABLE = 5	

Match & Leverage Detail

Provide detail of the total match & leverage indicated above.

Grant Name	Amount	Pending or Confirmed	Cash or In-kind	Direct or Indirect Costs	How will this funding be used? (refer to budget categories in previous question)	Match or Leverage
(add additional lines if necessary)						

H. HMIS - renewal projects only; no questions for new projects

I. Alignment with CoC Policies and Procedures

1. Does your project agree to fully participate in the Anchorage Coordinated Entry System, including participating in data-sharing and receiving referrals from the system? Yes = 5 points No = 0 points		Yes or No
		Points
2. Will your project do street outreach? Yes = 5 points No = 0 points		Yes or No
		Points
3. Will you actively engage in outreach to identify potential clients? Yes = 5 points No = 0 points		Yes or No
		Points
4. Does your project agree to utilize AK HMIS and respond in a timely and appropriate timeframe to AK HMIS requests? Yes = 5 points No = 0 points		Yes or No
		Points
5. Your organization's most recent audit:	Found no exception to standard practices (yes worth 3 points)	Points
	Identified agency as "low risk" (yes worth 3 points)	Points
	Indicates no findings (yes worth 4 points)	Points
6. Does your project agree to participate in and be responsive to the Anchorage Coalition to End Homelessness and the CoC Committee? Yes = 5 points No = 0 points		Yes or No
		Points
7. Will case managers in your project systematically assist clients to complete applications for mainstream benefits (excluding PFD)? Yes = 5 points No = 0 points		Yes or No
		Points
8. Will your project supply transportation assistance to clients to attend mainstream benefit, job training or employment appointments? Yes = 5 points No = 0 points		Yes or No
		Points
9. Will your project staff systematically follow up to ensure mainstream benefits were received (excluding PFD)? Yes = 5 points No = 0 points		Yes or No
		Points
10. Will your program utilize the self-sufficiency matrix? Yes = 5 points No = 0 points		Yes or No
		Points

Score:	
TOTAL POINTS AVAILABLE = 55	

J. Utilization of Housing First Principles and Practice

1. Will the project quickly move participants into permanent housing? Select “Yes” to this question if your project will quickly move program participants into permanent housing without additional steps (e.g., required stay in transitional housing before moving to permanent housing). If you are a domestic violence (DV) program you should select “Yes” if you will quickly move program participants into permanent housing after immediate safety needs are addressed (e.g., a person who is still in danger from a violent situation and would move into PH once the dangerous situation has been addressed). Select “No” if the project does not work to move program participants quickly into permanent housing.

Yes (2 Points) ____ No (0 points) _____

2. Which of the following barriers to housing and services will NOT exist within your program? (check all that apply)

<input type="checkbox"/>	Having too little or no income
<input type="checkbox"/>	Active or history of substance use
<input type="checkbox"/>	Having a criminal record with exceptions for state-mandated restrictions
<input type="checkbox"/>	Fleeing domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement)
<input type="checkbox"/>	Not following treatment plan
<input type="checkbox"/>	None of the above (select if all of these barriers to access will exist)

Select all 5 = 2 points

Select 3 or 4 = 1 point

Select 2 or fewer = 0 points

3. Which of the following reasons for program termination will NOT exist within your program? (check all that apply)

<input type="checkbox"/>	Failure to participate in supportive services
<input type="checkbox"/>	Failure to make progress on a service plan
<input type="checkbox"/>	Loss of income or failure to improve income
<input type="checkbox"/>	Fleeing domestic violence
<input type="checkbox"/>	Any other activity not covered in a lease agreement typically found in the project’s geographic area
<input type="checkbox"/>	None of the above (select if all of these reasons for program termination will exist)

Select all 5 = 2 points

Select 3 or 4 = 1 point

Select 2 or fewer = 0 points

Score:	
TOTAL POINTS AVAILABLE = 6	

TOTAL SCORE (excluding narrative questions)

Please tally your score through this section. Narrative scores will be factored in by the Ranking and Review Committee.

Total Points Available	Total Points Awarded	Percentage of Points Awarded vs. Points Available

K. Project Narrative Questions

Please respond to the following questions in order using 2000 words or less.

1. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing.	5 points
2. Describe your agency's experience with utilizing a Housing First approach. Include:	10 points
a) eligibility criteria;	
b) process for accepting new clients;	
c) process and criteria for exiting clients	
In this response, the applicant must: <ul style="list-style-type: none"> - Demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. - Demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases. 	
3. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of sub-recipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	5 points
4. Discuss your agency's understanding of the needs of the target population, the type of housing and a summary of proposed services. Responses will be evaluated in the following categories:	20 points
a) Demonstrates understanding of the needs of the clients to be served.	
b) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served.	
c) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served.	
d) Establishes performance measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks.	
5. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	5 points
6. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	10 points
7. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant.	5 points
8. Budget: projects will be evaluated based on total cost, cost per unit, and level of vulnerability and client service needs. How will your organization leverage existing	5 points

resources, partners and program income to strengthen and ensure the long-term sustainability of the project? Please attach a copy of your project budget for reference.	
9. If your project includes case management, please provide a summary of the proposed case management budget, services provided and staffing summary, including relevant case management services funded through the CoC and from external funding sources.	5 points

Score	<i>This section will be scored by the Ranking and Review Committee</i>
TOTAL POINTS AVAILABLE = 70	

DEFINITIONS (for more definitions, see the NOFA and 24 CFR part 578)

HUD Definition of Chronically Homeless

The definition of “chronically homeless” is defined in the final rule as of January 15, 2017 and is amended from the definition found in the CoC Program Interim Rule. According to 24 CFR Part 91 and 24 CFR Part 578.3, “chronically homeless” means:

(1) A “homeless individual with a disability,” as defined in section 401(9) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(9)), who:

- (i) Lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and
- (ii) Has been homeless and living as described in paragraph (1)(i) of this definition continuously for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive nights of not living as described in paragraph (1)(i). Stays in institutional care facilities for fewer than 90 days will not constitute as a break in homelessness, but rather such stays are included in the 12-month total, as long as the individual was living or residing in a place not meant for human habitation, a safe haven, or an emergency shelter immediately before entering the institutional care facility;

(2) An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or

(3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) or (2) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.

HUD Definition of Homelessness

24 CFR §583.5 HUD Homeless Definition:

(1) An individual or family who lacks a fixed, regular and adequate nighttime residence, meaning:

- (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, camping ground;
- (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangement (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low income individuals); or
- (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

(2) An individual or family who will imminently lose their primary nighttime residence, provided that:

- (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
- (ii) No subsequent residence has been identified; and

- (iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;
- (3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
- (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C.2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
 - (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
 - (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment;

Or

- (4) Any individual or family who:
- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual’s or family’s primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
 - (ii) Has no other residence; and lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

Definition of Housing First

The adherence standard for Anchorage CoC’s Housing First is “an approach to homeless assistance that prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions such as sobriety or a minimum income threshold. Supportive services are available; however, participation in these services is based on the needs and desires of program participants.”

For more information on the Housing First approach, refer to ACEH’s CoC Written Standards.