

## Anchorage CoC FY2018 Application

(draft text to be copied into e-snaps)

### Notes to writers and reviewers – PLEASE READ:

- When editing this document, please use track changes or use a comment to indicate where you have added text so we can easily consolidate multiple versions. Alternatively, you can send your additions in the body of an email.
- **Green text** is draft text for this year's FY2018 application
- **Blue text** was copied in from the FY2017 application
- **Highlighted text** identifies new/modified questions in the 2018 application
- **Red text** shows the score from last year's application, when available
- **Keep responses within character limits!** (see instructions below on how to check)
- Please refer to the detailed instructions before drafting a response to a question. The detailed instructions have been copied into this document in light grey and are also available here: [www.hudexchange.info/resources/documents/FY-2018-CoC-Application-Detailed-Instructions.pdf](http://www.hudexchange.info/resources/documents/FY-2018-CoC-Application-Detailed-Instructions.pdf)

#### How to check character limits in most recent version of Word:

Select the section of text you want to count and click on the word count in the bottom left hand corner of the document.

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Word Count	
Statistics:	
Pages	26
Words	5,886
Characters (no spaces)	34,488
Characters (with spaces)	39,983
Paragraphs	488
Lines	1,615

Include textboxes, footnotes and endnotes

Close

The characters (with spaces) line shows the number of characters in the highlighted section of text.

## (copied in for reference) - Overall FY2017 Scoring Summary for Anchorage

(HUD shares back CoC scores for priority questions – these are inserted in red throughout the document)

CoC Scoring Summary		
Scoring Category	Maximum Score (Points)	Your CoC Score (Points)
Part 1: CoC Structure and Governance	50	32.25
Part 2: Data Collection and Quality	46	34.5
Part 3: CoC Performance and Strategic Planning	82	67
Part 4: Cross-Cutting Policies	22	11
<b>Total CoC Application Score</b>	<b>200</b>	<b>144.75</b>

### Overall Scores for all CoCs

Highest Score for any CoC: 190.75  
Lowest Score for any CoC: 57.75  
Median Score for all CoCs: 147.5  
Weighted Mean Score for all CoCs: 159.75

\*The weighted mean score is the mean CoC score weighted by Annual Renewal Demand. CoCs that scored higher than the weighted mean score were more likely to gain funding relative to their Annual Renewal Demand, while CoCs that scored lower than the weighted mean were more likely to lose money relative to their Annual Renewal Demand.

**(copied in for reference) - Detailed Instructions  
 Appendix A – FY2018 CoC Application and NOFA  
 Cross-Reference**

Section	NOFA Section	CoC App Question
1A. Continuum of Care (CoC) Identification	NA	1A-1
	NA	1A-2
	NA	1A-3
	NA	1A-4
1B. Continuum of Care (CoC) Engagement	VII.B.1.a.	1B-1
	VII.B.1.c.	
	VII.B.1.d.	
	VII.B.1.a.	1B-1a
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1C. Continuum of Care (CoC) Coordination	VII.B.1.b.	1C-1
	VII.B.1.b.	1C-2
	VII.B.1.b.	1C-2a
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	VII.B.1.c.	1C-3
	VII.B.1.c.	1C-3a
	VII.B.1.c.	1C-3b
	II.B.10.e.	1C-4
	II.B.10.e.	1C-4a
	II.B.10.e.	1C-4b
	II.B.10.e.	1C-4c
	II.B.10.e.	1C-4d
	II.B.10.e.	1C-4e
	II.B.10.e.	1C-4f
	VII.B.1.e.	1C-5
	VII.B.1.e.	1C-5a
	VII.B.1.e.	1C-5b
	VII.B.1.d.	1C-6
	VII.B.1.d.	1C-6a
	VII.B.1.j.	1C-7
VII.B.1.m.	1C-8	
1D. Continuum of Care (CoC) Discharge Planning	VII.B.1.f.	1D-1
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1E. Continuum of Care (CoC) Project Review, Ranking and Selection	VII.B.2.a.	1E-1
	VII.B.2.b.	1E-2
	VII.B.2.d.	1E-3
	VII.B.2.c.	1E-4
	VII.B.2.c.	1E-4a
VII.B.2.d.	1E-5	

Section	NOFA Section	CoC App Question
2A. Homeless Management Information system (HMIS) Implementation	VII.B.3.a.	2A-1
	VII.B.3.a.	2A-1a
	VII.B.3.b.	2A-2
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	NA	2A-4
	VII.B.3.d.	2A-5
	VII.B.3.d.	2A-5a
	VII.B.3.e.	2A-6
	VII.B.3.c.	2A-7
	2B. Continuum of Care (CoC) Point-in-Time Count	VII.B.4.a.
VII.B.4.a.		2B-2
2C. Continuum of Care (CoC) Point-in-Time (PIT) Count Methodologies	VII.B.4.a.	2C-1
	VII.B.4.a.	2C-2
	VII.B.4.a.	2C-2a
	VII.B.4.a.	2C-3
	VII.B.4.a.	2C-3a
	VII.B.4.a.	2C-4
	VII.B.4.a.	2C-4a
	VII.B.4.b.	2C-5
	VII.B.4.b.	2C-5a
	VII.B.6.a.	2C-6
3A. Continuum of Care (CoC) System Performance	VII.B.5.b.	3A-1
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	VII.B.5.e.	3A-4
	VII.B.5.e.	3A-4a
	VII.B.5.f.	3A-5
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	3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives	VII.B.6.a.
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VII.B.6.b.		3B-2.1
VII.B.6.b.		3B-2.2
VII.B.6.b.		3B-2.3
VII.B.6.c.		3B-2.4
VII.B.6.c.		3B-2.5
VII.B.6.c.		3B-2.6
VII.B.6.c.		3B-2.6a
VII.B.6.c.		3B-2.7
VII.B.6.c.		3B-2.7a
VII.B.6.b.		3B-2.8
VII.B.6.d.	3B-3.1	

Section	NOFA Section	CoC App Question
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	NA	3B-3.3
	NA	3B-3.4
	VII.B.1.n	3B-5
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	VII.B.1.n	3B-5b
4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies	VII.B.1.	4A-1
	VII.B.1.	4A-1a
	VII.B.1.g.	4A-2
	VII.B.1.h.	4A-3
	VII.B.1.i.	4A-4
	VII.B.1.k.	4A-5
	VII.B.1.o.	4A-6
	VII.B.1.o.	4A-6a
	24 CFR Part 135	4A-7
	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) and HUD's implementing rules at 24 CFR part 135	4A-7a
	Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth, then serving homeless as defined under paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3.	4A-7a

## Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2018 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2018 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (\*), which are mandatory and require a response.

### Detailed Instructions:

Several narrative questions require CoCs to address multiple questions in a single text box. In these instances, HUD strongly encourages Collaborative Applicants to number responses to correspond with multi-part narrative questions by using the same numbers in the question. This will help Collaborative Applicants organize their responses to ensure they are complete and assist HUD in reviewing and scoring the responses.

## 1A. Continuum of Care (CoC) Identification

**1A-1. CoC Name and Number:** AK-500 - Anchorage CoC

**1A-2. Collaborative Applicant Name:** The Anchorage Coalition to End Homelessness

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** The Anchorage Coalition to End Homelessness

## 1B. Continuum of Care (CoC) Engagement

**1B-1. CoC Meeting Participants. For the period from May 1, 2017 to April 30, 2018, using the list below, applicant must:**

1. select organizations and persons that participate in CoC meetings; and
2. indicate whether the organizations and persons vote, including selecting CoC Board members.

### Detailed Instructions

**Guidance**—Demonstrate participation from a broad array of stakeholders within the CoC’s geographic area, including at a minimum: victims services organizations, youth providers, and homeless or formerly homeless individuals.

**Instructions**—Select “Yes,” “No,” or “Not Applicable”

Applicants must indicate whether those listed under **Organization/Persons Categories**:

1. participated in CoC meetings from May 1, 2017 to April 30, 2018; and
2. voted, including selecting CoC Board members from May 1, 2017 to April 30, 2018; or
3. select “**Not Applicable**” if the organization or person **did not exist** within the CoC’s geographic area from May 1, 2017 to April 30, 2018.
4. Use “**Other**” to enter an organization type or person not listed on the chart to reflect the full CoC membership.

Organization/Person Categories	Participates in CoC Meetings	Votes, including selecting CoC Board Members
Local Government Staff/Officials	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes
Law Enforcement	Yes	No
Local Jail(s)	No	No
Hospital(s)	Yes	No
EMS/Crisis Response Team(s)	No	No
Mental Health Service Organizations	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes
Disability Service Organizations	Yes	Yes
Disability Advocates	Yes	Yes
Public Housing Authorities	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes
Youth Advocates	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes

**Applicant:** Anchorage CoC  
**Project:** AK-500 CoC Registration FY2018

AK-500  
 COC\_REG\_2018\_159890

Domestic Violence Advocates	Yes	Yes
Street Outreach Team(s)	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	No
LGBT Service Organizations	Yes	No
Agencies that serve survivors of human trafficking	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes
Mental Illness Advocates	Yes	No
Substance Abuse Advocates	Yes	No
Other:(limit 50 characters)		

Applicant must select Yes, No or Not Applicable for all of the listed organization/person categories in 1B-1.

**1B-1a. Applicants must describe the specific strategy the CoC uses to solicit and consider opinions from organizations and/or persons that have an interest in preventing or ending homelessness. (limit 2,000 characters)**

**Detailed Instructions**

Applicants must describe how the CoC:

1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing or ending homelessness;
2. communicates to the public meetings or other forums the CoC used to solicit public information; and
3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to prevent and end homelessness.

1. ACEH invites stakeholders from the community to participate, including local and state government, and formerly homeless individuals, and provides a public comment period at every meeting. For the annual board elections this year ACEH had 6 applicants for 5 seats. New board members included representatives from a local credit union, United Way, Providence Health Services, Christian Health Associates and Habitat for Humanity.
2. ACEH maintains an accessible website for information on events, meetings, and the funding process. ACEH provides regular communication with our email list which currently hosts 1,356 contacts. The list includes members from the entire community who wish to be involved and up to date on the progress being made. ACEH also provides the opportunity for feedback and immediate contact via the website to ensure concern are reflected in committee and board agendas.
3. ACEH regularly attends local events to network and gather information being disseminated throughout our community. We participated in a SAMSHA GAINS Center workshop (Substance Abuse and Mental Health Services Administration) that was held in Anchorage this year at which included several justice-involved members of our community. We are currently putting together a Strategic Action Plan and Planning committee open to all community members to address improvements and new approaches to prevent and end homelessness.

**1B-2. Open Invitation for New Members. Applicants must describe:**

1. the invitation process;
2. how the CoC communicates the invitation process to solicit new members;
3. how often the CoC solicits new members; and
4. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC. **(more detailed question than 2017) (limit 2,000 characters)**

**Detailed Instructions**

**Background**—The CoC should have a transparent process in place to invite new members to join that is announced publicly (e.g., via the CoC’s website, newsletter) and occurs at least annually.

**Applicants must describe:**

1. the invitation process;
  2. how the CoC communicates the invitation process to solicit new members;
  3. how often the CoC solicits new members; and
  4. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.
1. New individual and organizational members are invited to join the coalition year-round. The coalition maintains a membership page on the website where membership information, applications, and contact information are easily found. Once an application is received the information is processed into the membership distribution list.
  2. The CoC solicits new organizational and individual members year-round through the membership section of the ACEH website. The ACEH Membership committee develops CoC membership through community engagement and word of mouth. ACEH sends out email notifications via listserve that has a distribution of 1,173 community members bi-weekly.
  3. The CoC uses several methods to solicit members on a bi-weekly and/or monthly basis.
  4. ACEH hosts Project Homeless Connect annually to engage all individuals and families experiencing homelessness with resources and services. The ACEH Board includes a former recipient of homeless services.

**1B-3. Public Notification for Proposals from Organizations Not Previously Funded. Applicants must describe how the CoC notified the public that it will accept and consider proposals from organizations that have not previously received CoC Program funding, even if the CoC is not applying for new projects in FY 2018, and the response must include the date(s) the CoC publicly announced it was open to proposals. (limit 2,000 characters)**

**Detailed Instructions**

**Guidance**—Public notification may include but is not limited to: posting in newspapers with general circulation within the geographic area, on the CoC’s website or on another website affiliated with the CoC, Social Media (i.e., Facebook, Twitter), or publicly accessible forums. All mediums must be open to the public.



**Applicants must describe:**

1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;
  2. the process the CoC uses to determine whether the project application will be included in the FY 2018 CoC Program Competition process; and
  3. the date(s) the CoC publicly announced it was open to proposals, or
  4. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.
1. The CoC publicly announced the release of the NOFA on June 16, 2018 via the ACEH email listserv and on the ACEH website. On July 19, 2018 the CoC released the applications to the community and notified them that all applications from organizations would be considered including organizations that have not previously received CoC Program funding. The website includes information on how proposals are to be submitted.
  2. The CoC committee adapted the CoC approved, HUD recommended ranking tool, scoring criteria, and selection priorities to determine project applications included in the FY 2018 competition process.
  3. The CoC posted the community project applications on July 19, 2018.
  4. N/A

## 1C. Continuum of Care (CoC) Coordination

**1C-1. CoCs Coordination, Planning, and Operation of Projects.**  
**Applicants must use the chart below to identify the federal, state, local, private, and other organizations that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness that are included in the CoCs coordination, planning, and operation of projects.**

**Detailed Instructions**

**Instructions—Complete the Chart**

**Applicants must:**

1. select the appropriate response for each type of entity or Program Source the CoC included in the planning and operation of projects;
2. use the blank box to add organizations not listed that the CoC or its projects actively coordinate with; or
3. select “Not Applicable” if the organizations do not exist in the CoC’s geographic area.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
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**Applicant:** Anchorage CoC  
**Project:** AK-500 CoC Registration FY2018

AK-500  
 COC\_REG\_2018\_159890

Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

**Applicant must select Yes, No or Not Applicable for all of the listed organizations in 1C-1.**

**1C-2. CoC Consultation with ESG Program Recipients. Applicants must describe how the CoC:**  
**(1) consulted with ESG Program recipients in planning and allocating ESG funds; and**  
**(2) participated in the evaluating and reporting performance of ESG Program recipients and subrecipients.**  
**(question language simplified slightly from 2017) (limit 2,000 characters)**

**Detailed Instructions**

**Guidance**—The response must be based on consultation and interaction at the recipient level, not the subrecipient level.

**Applicants must describe how the CoC:**

1. consulted with ESG Program recipients in planning and allocating ESG funds; and
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients.

The Municipality of Anchorage (MOA) is the recipient of the Emergency Solutions Grant (ESG) and administers the Consolidated (Con) Plan jurisdiction for the Anchorage CoC geographic region. The MOA division manager responsible for the Con Plan and for managing HUD grants, including the ESG, serves on the CoC board and executive board, and participates in weekly meetings of CoC Coordinated Entry System (CES). The division manager reports on performance standards and outcomes for ESG-funded programs to the CoC board. The MOA and the Anchorage CoC are closely linked in the ongoing Collaborative Application planning process. The MOA includes PIT and HIC data in the Con Plan and updates the data annually in the Action Plan. The MOA holds 2 public hearings each year to obtain public comment on HUD grants, including the ESG.

**1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Did the CoC provide Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area? (new question – used to be embedded in 1C-2)**

**Detailed Instructions**

**Instructions**–Select “Yes” or “No”

Applicants must indicate whether the CoC provided Point-in-Time (PIT) data to the Consolidated Plan jurisdictions within its geographic area.

Yes

**1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Did the CoC provide local homelessness information other than PIT and HIC data to the jurisdiction(s) Consolidated Plan(s)? (new question)**

**Detailed Instructions**

**Instructions**–Select “Yes” or “No”

Applicants must indicate whether the CoC provided additional information, other than PIT or HIC data to Consolidated Plan jurisdictions within its geographic area.

Yes

**1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. Applicants must describe:**

**(1) the CoC’s protocols, including the existence of the CoC’s emergency transfer plan, that prioritizes safety and trauma-informed, victim-centered services to prioritize safety; and**  
**(2) how the CoC maximizes client choice for housing and services while ensuring safety and confidentiality.**  
**(More detailed question than 2017) (limit 2,000 characters)**

**Detailed Instructions**

**Background**–CoC’s should be able to provide individuals and families fleeing domestic violence access to housing and trauma-informed, victim-centered services that prioritize the survivor’s safety needs, accommodates their unique circumstances, and maximizes client choice.

- **Trauma-informed:** Approaches delivered with an understanding of the vulnerabilities and experiences if trauma survivors, including the prevalence and physical, social, and emotional impact of trauma. A trauma-informed approach recognizes signs of trauma in staff, clients, and others, and responds by integrating knowledge about trauma into policies, procedures, practices, and settings. Trauma-informed approaches place priority on restoring the survivor’s feelings of safety, choice, and control. Programs, services, organizations, and communities can be trauma-informed.
- **Victim-centered:** Placing the crime victim’s priorities, needs, and interests at the center of the work with the victim; providing nonjudgmental assistance, with an emphasis on client self-determination, where appropriate, and assisting victims in making informed choices;

ensuring that restoring victims' feelings of safety and security are a priority and safeguarding against policies and practices that could inadvertently re-traumatize victims; ensuring that victims' rights, voices, and perspectives are incorporated when developing and implementing system- and community-based efforts that impact crime victims.

**Guidance**—Applicants should include in their responses how housing and services are made available from the CoC Program, ESG Program, Department of Justice (DOJ), and the Department of Health and Human Services (HHS) programs.

**Applicants must describe:**

1. the CoC's protocols, including the existence of the CoC's emergency transfer plan, that prioritizes safety and incorporates trauma-informed, victim-centered services to prioritize safety; and
2. how the CoC maximizes client choice for housing and services while ensuring safety and confidentiality.

1. AWAIC is the sole provider of emergency shelter in Anchorage for individuals and families fleeing domestic violence (DV). Victims are referred to AWAIC if they have identified DV as an issue in their lives when completing an assessment with the Coordinated Entry System. AWAIC also refers its own clients to the CE system if they are experiencing homelessness. AWAIC uses a trauma-informed and victim-centered model of service provision that prioritizes safety, confidentiality, and client choice to identify appropriate housing and supports, including TBRA for DV victims. This approach is crucial when assisting victims who have been through the trauma of DV. AWAIC staff members meet each participant where they are at, with a supportive, nonjudgmental approach.
2. AWAIC offers supports and housing options, including secure emergency shelter, secure transitional living, and TBRA to DV victims to ensure a range of options so each person can choose what is best for his/her family. AWAIC also conducts intensive safety planning with each victim to ensure all issues are considered when determining housing placement. The specifics of each individual's situation are unique, and so must the safety planning process be in order to meet each participant's needs. Maintaining participant confidentiality is crucial in the referral and service provision process. AWAIC follows strict state and federal confidentiality laws when/if sharing information with the wider CoC. Client choice determines whether information is shared with other agencies, and written, time-limited releases of information are required for information sharing to occur. This ensures the safety and security of participants and their private information.

**1C-3a. Applicants must describe how the CoC coordinates with victim services providers to provide annual training to CoC area projects and Coordinated Entry staff that addresses best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)**

**Detailed Instructions**

- Applicants must describe whether the CoC provides training, at least on an annual basis, for:
1. CoC area project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and

2. Coordinated Entry staff that addresses best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.
1. AWAIC offers training to other CoC member agencies and project staff on many aspects of domestic violence, how it can affect victims, and best practices for working with DV victims. General topics include the dynamics of domestic violence, safety planning, resources/referrals and how to help a victim, trauma and trauma-informed care, and confidentiality practices. AWAIC services are also covered, and include emergency shelter and nonresidential services, transitional housing, legal advocacy, children's services, and support and education groups. AWAIC also trains other agencies on our specific model of trauma-informed, victim-centered service provision, in which AWAIC staff members meet each participant where they are at, with a supportive, nonjudgmental approach. Most victims of DV have been tightly controlled by their abusers, and so it is very important that our staff does not replicate this cycle of abuse by replacing the controlling partner. In AWAIC's intake and case-planning process, the goals are identified by the participant rather than the staff member, and the staff member then helps identify various options to meet those goals. Intensive safety planning is also offered to AWAIC participants, because they are most at risk after leaving an abusive relationship.
2. CE has not yet fully incorporated all DV protocols. AWAIC is working with CE to develop trainings for CoC members and all CE access points on trauma-informed care, the dynamics of domestic violence, confidentiality, and safety planning. The CoC is developing a safety protocol for inclusion in the CE process to ensure survivors of domestic violence are assessed in a confidential manner while maximizing client choice.

**1C-3b. Applicants must describe the data the CoC uses to assess the scope of community needs related to domestic violence, dating violence, sexual assault, and stalking, including data from a comparable database. (new question – used to be embedded in 1C-3a) (limit 2,000 characters)**

**Detailed Instructions**

Applicants must describe how the CoC uses de-identified aggregate data from a comparable databased to assess the specialize needs related to domestic violence, dating violence, sexual assault, and stalking.

As the only victim service provider within the CoC, AWAIC is not able to share confidential client information under state and federal law. However, AWAIC can provide de-identified aggregate data from a comparable database during the PIT count and other similar community projects that work to determine the number of homeless individuals and families in the municipality. AWAIC participants are given the option to have their data shared, and if they choose to do so, a detailed release of information will be obtained. Most participants do not choose to share their information due to safety concerns. AWAIC's aggregate numbers are then used to assess the level of community need in the areas of domestic violence, dating violence, sexual assault, and stalking.

**1C-4. DV Bonus Projects. Is your CoC applying for DV Bonus Projects?**

**Detailed Instructions**

**Guidance**—See Section II.B.3. of the FY 2018 CoC Program NOFA.

**Instructions**—Select “Yes” or “No”

Applicants must indicate whether the CoC is including one or more DV Bonus project(s) on its Project Priority Listing for funding.

**(only appears if “yes” is selected in 1c-4) 1C-4a. From the list, applicants must indicate the type(s) of DV Bonus project(s) that project applicants are applying for which the CoC is including in its Priority Listing.**

**Guidance**—Applicants may only apply for one of each type of DV Bonus project, for a maximum of three projects.

**Instructions**—Select all that apply

Applicants must indicate whether the following types of DV Bonus project(s) are included in the CoC’s Priority Listing:

1. RRH project(s);
2. Joint TH and PH-RRH project(s); and
3. SSO Coordinated Entry (SSO-CE) project.

**(only appears if “yes” is selected in 1c-4) 1C-4b. Applicants must describe: (1) how many domestic violence survivors the CoC is currently serving in the CoC’s geographic area; (2) the data source the CoC used for the calculations; and (3) how the CoC collected the data. (limit 2,000 characters)**

**Detailed Instructions**

Applicants must describe:

1. how many DV survivors the CoC is currently serving;
2. the data source the CoC used for the calculations; and
3. how the CoC collected the data.

**(only appears if “yes” is selected in 1c-4) 1C-4c. Applicants must describe: (1) how many domestic violence survivors need housing or services in the CoC’s geographic area; (2) data source the CoC used for the calculations; and (3) how the CoC collected the data. (limit 2,000 characters)**

**Detailed Instructions**

Applicants must describe:

1. how many DV survivors need housing or services in the CoC’s geographic area;
2. the data source the CoC used for the calculations; and
3. how the CoC collected the data.

**1C-4d. Based on questions 1C-4b. and 1C-4c., applicant must: (1) describe the unmet need for housing and services for DV survivors, or if the CoC is applying for an SSO-CE project, describe how the current Coordinated Entry is inadequate to**

**address the needs of DV survivors; (2) quantify the unmet need for housing and services for DV survivors; (3) describe the data source the CoC used to quantify the unmet need for housing and services for DV survivors; and (4) describe how the CoC determined the unmet need for housing and services for DV survivors. (limit 3,000 characters)**

#### Detailed Instructions

Based on response to questions 1C-4b. and 1C-4c applicants must:

1. describe the unmet need for housing and services for DV survivors, or if the CoC is applying for an SSO-CE project, describe how the current Coordinated Entry is inadequate to address the needs of DV survivors;
2. quantify the unmet need for housing and services for DV survivors;
3. describe the data source the CoC used to quantify the unmet need for housing and services for DV survivors; and
4. describe how the CoC determined the unmet need for housing and services for DV survivors.

**1C-4e. Applicants must describe how the DV Bonus project(s) being applied for will address the unmet needs of domestic violence survivors. (limit 2,000 characters)**

#### Detailed Instructions

Applicants must describe how each project being applied for under the DV Bonus will address the unmet needs of survivors of domestic violence, dating violence, sexual assault, and stalking (e.g., provide housing tailored specifically to survivors, coordinated entry process developed to address the special needs of survivors, an increase of units to rapidly rehouse survivors).

**1C-4f. Applicants must address the capacity of each project applicant applying for DV bonus projects to implement a DV Bonus project by describing: (1) rate of housing placement of DV survivors; (2) rate of housing retention of DV survivors; (3) improvements in safety of DV survivors; and (4) how the project applicant addresses multiple barriers faced by DV survivors. (limit 4,000 characters)**

#### Detailed Instructions

**Guidance**—The response is for Collaborative Applicants to describe the capacity of **project applicants** applying for DV bonus project funds. Applicants must provide a separate response for each **project applicant** applying for DV Bonus funding and respond to **each element** for all applicants.

Applicants must address the capacity of each **project applicant**, applying for a DV Bonus project, to implement a DV Bonus project by describing:

1. rate of housing placement of DV survivors;
2. rate of housing retention of DV survivors;
3. improvements in safety of DV survivors; and
4. how the project applicant addresses multiple barriers faced by DV survivors.

**1C-5. PHAs within CoC. Applicants must use the chart to provide information about each Public Housing Agency (PHA) in the CoC's geographic areas:**

**Commented [MM1]:** Attach if applicable (labeled as optional): PHA Administration Plan – Homeless Preference

1. Identify the percentage of new admissions to the Public Housing or Housing Choice Voucher (HCV) Programs in the PHA who were experiencing homelessness at the time of admission;
2. Indicate whether the PHA has a homeless admission preference in its Public Housing and/or HCV Program; and
3. Indicate whether the CoC has a move on strategy. The information should be for Federal Fiscal Year 2017.

#### Detailed Instructions

**Attachment Required:** If the Collaborative Applicant selected “Yes-Public Housing”, “Yes-HCV”, “Yes-Move On, or “Yes-All three”, attach an excerpt from the PHA(s) written policies or a letter from the PHA that addresses homeless preference.

#### Guidance–

A. HUD provided the CoC PHA Crosswalk Report to help CoCs answer this question. However, HUD recognizes CoCs might have relationships with other PHAs within their geographic area, and the CoC-PHA Crosswalk has known errors. Therefore, CoCs may rely on either local information or the HUD-PHA Crosswalk to answer this question.

B. HUD will not accept website links or hyperlinks as a substitution for meeting the attachment requirement for this question.

C. For the purposes of the CoC Application, HUD is defining the following terms:

General Preference–Places all the members of a certain category (or categories) of household’s above other households on a list.

Limited Preference–Often referred to as a “set-aside”, is a defined number of public housing units or Housing Choice Vouchers (HCV) made available on a priority basis to a certain type of applicant for housing assistance. This includes Project-Based Vouchers used to serve certain types of applicants.

Move On Strategy–How recipients move current CoC Program participants, who no longer require intensive services, from CoC Program funded-PSH beds to other housing assistance programs (including, but not limited to, Housing Choice Vouchers and Public Housing) in order to free up CoC Program funded-PSH beds to be used for persons experiencing homelessness.

D. Applicants should provide the required information for the five largest PHAs, highlighted in gray on the CoC-PHA Crosswalk Report, or the five PHAs the CoC has a working relationship with. If the CoC has less than five PHAs, provide information about all the PHAs that are in the CoC’s geographic area.

Instructions–Complete the Chart

#### Applicants must:

1. enter the percentage of new admissions into PH and HCV Program in FY 2017 who were experiencing homelessness at entry–enter the higher percentage of total new admissions who were experiencing homelessness at entry into the PHA or HCV program during this time;  
Example–A PHA had a 3 percent admission rate of people experiencing homelessness at the time of entry for its Public Housing Program and an admission rate of 8 percent of people experiencing homelessness at the time of admission. The CoC would enter the higher number, HCV admissions of 8 percent into the chart.
2. indicate whether the PHA has a homeless preference in their Public Housing, HCV, Move On, or



- all 3 preferences;
3. indicate whether the CoC has a move on preference (a partnership between the CoC and the PHA(s) that have an admission preference for clients in PSH who are able and want to move out of supportive housing with a rental subsidy); and
  4. attach a copy at the 4B. Attachments Screen of an excerpt from the PHA(s) administrative planning document(s) or another document of the PHA(s) with the written policies, or a letter from the PHA(s) that addresses homeless preference and move on preference–this may include the Administration Plan, Admissions and Continued Occupancy Policy (ACOP), annual 5-year plan.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2017 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g. move on?
Alaska Housing Finance Corporation		Yes - HCV	

**1C-5a. For each PHA where there is not a homeless admission preference in their written policy, applicants must identify the steps the CoC has taken to encourage the PHA to adopt such a policy. (limit 2,000 characters)**

**Detailed Instructions**

**Applicants must:**

1. provide the steps the CoC has taken with the five largest PHAs, or all the PHAs for CoCs with less than 5 PHAs the CoC has a working relationship with, to adopt a homeless admission preference; or
2. state that the CoC does not work with the PHAs in their geographic area.

n/a

**1C-5b. Move On Strategy with Affordable Housing Providers. Does the CoC have a Move On strategy with affordable housing providers in its jurisdiction (e.g., multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs)?**

**Detailed Instructions**

**Guidance**–For the CoC Application, HUD defines Move on Strategy as how recipients move current CoC Program participants, who no longer require intensive services, from CoC Program funded-PSH beds to other housing assistance programs (including, but not limited to, Housing Choice Vouchers and Public Housing) in order to free up CoC Program funded-PSH beds to be used for persons experiencing homelessness.

**Instructions**–Select “Yes” or “No”

**Commented [MM2]:** Attach if applicable (labeled as optional): PHA Administration Plan – Move-on Multifamily Assisted Housing Owners’ Preference

**Applicants must:**

1. indicate whether the CoC has a Move On Strategy with affordable housing providers in its jurisdiction, and if applicant selects “Yes”
2. describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs.

**1C-6. Addressing the Needs of Lesbian, Gay, Bisexual, Transgender (LGBT). Applicants must describe the actions the CoC has taken to address the needs of Lesbian, Gay, Bisexual, and Transgender individuals and their families experiencing homelessness. (question language simplified) (limit 2,000 characters)**

**Detailed Instructions**

**Background:** On September 21, 2016, HUD published a final rule in the Federal Register entitled Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs. Through this final rule, HUD ensures equal access to individuals in accordance with their gender identity in programs and shelter funded under programs administered by HUD's Office of Community Planning and Development (CPD). This rule builds upon HUD's February 2012 final rule entitled Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identify (2012 Equal Access Rule), to ensure that HUD's housing programs would be open to all eligible individuals and families regardless of sexual orientation, gender identity, or marital status.

The final rule requires recipients and subrecipients of HUD's Community Planning Department (CPD) funding, as well as owners, operators, and managers of shelters, and other buildings and facilities; and providers of services funded in whole or in part by any CPD program to grant equal access to such facilities, and other buildings and facilities, benefits, accommodations and services to individuals in accordance with the individual's gender identity, and in a manner, that affords equal access to the individual's family.

**Instructions:** Applicants must describe the actions the CoC has taken to address the needs of Lesbian, Gay, Bisexual, and Transgender individuals and their families experiencing homelessness.

1. CoC grantees commit to adhere to Fair and Equal Housing policies as a condition of grant awards and provide this training to staff. All Coordinated Entry (CE) related training emphasizes non-discrimination and fair and equal access to housing for all households experiencing homelessness. The implementation of these policies is evidenced by the housing of transgender single adults and same-sex couples with children through CE referrals to permanent supportive housing projects. 2. The CoC conducts annual training for homeless service providers on the 2012 Equal Access rule and 2016 Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs. The first training was conducted by Alaska Legal Services on September 19, 2017. 3. An anti-discrimination policy was implemented in the CoC's Written Standards on August 12, 2016, and updated to reflect the 2016 Equal Access final rule on September 8, 2017.

**1C-6a. Anti-Discrimination Policy and Training. Applicants must indicate if the**

**CoC implemented a CoC-wide anti-discrimination policy and conducted CoC-wide anti-discrimination training on the Equal Access Final Rule and the Gender Identity Final Rule.**

**Detailed Instructions**

Instructions—Select “Yes” or “No”

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?
3. 3. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual’s Gender Identity (Gender Identity Final Rule)?

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	
3. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual’s Gender Identity (Gender Identity Final Rule)?	

**Applicant must select Yes or No for all of the listed policies in 1C-6a.**

**1C-7. Criminalization of Homelessness. Applicants must select the specific strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area. Select all that apply.**

**Detailed Instructions**

**Background**—Examples of laws and policies that criminalize include, but are not limited to, banning camping or sleeping in public; vagrancy, sitting, loitering, or begging in public places; evictions from homeless camps (homeless sweeps), restrictions on panhandling; and banning living in vehicles.

**Instructions**—Select all that apply

Applicants must:

1. indicate whether the CoC implemented specific strategies to ensure homelessness is not criminalized; and
2. add other strategies the CoC implemented that are not listed and check the corresponding box.

Engaged/educated local policymakers:	X
Engaged/educated law enforcement:	X
Engaged/educated local business leaders:	X

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Implemented communitywide plans:	<input checked="" type="checkbox"/>
No strategies have been implemented:	<input type="checkbox"/>
Other:(limit 50 characters)	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**At least one box must be checked.**

- 1C-8. Centralized or Coordinated Assessment System. Applicants must:**
- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
  - 2. demonstrate the coordinated entry system reaches people who are least likely to apply homelessness assistance in the absence of special outreach;**
  - 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner; and**
  - 4. attach CoC's standard assessment tool. (limit 2,000 characters)**

Commented [MM3]: Required attachment

**Detailed Instructions**

Background—HUD issued [CPD-17-01—Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Assessment System](#), which required CoCs to establish or update their coordinated entry process in accordance with the requirements of 24 CFR 578.7(a)(8) by January 23, 2018.

Instructions—Narrative 2,000 Character Limit

Applicants must:

1. demonstrate the coordinated entry system covers the entire CoC geographic area;
2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach;
3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner; and
4. attach at the 4B. Attachments Screen your CoC's standard assessment tool.



## 1D. Continuum of Care (CoC) Discharge Planning

**1D-1. Discharge Planning—State and Local.** Applicants must indicate whether the CoC has a discharge policy to ensure persons discharged from the systems of care listed are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

### Detailed Instructions

Instructions—Check all that apply

Applicants must only check the boxes for systems of care listed if the CoC has a discharge policy in place, not for policies under development.

Foster Care:	
Health Care:	X
Mental Health Care:	X
Correctional Facilities:	<input type="checkbox"/>
None:	<input type="checkbox"/>

At least one box must be checked.

**1D-2. Discharge Planning Coordination.** Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

### Detailed Instructions

Background—The McKinney-Vento Act requires state and local governments to have policies and protocols in place that ensure persons discharged from a publicly-funded institution where they have resided for more than 90 days, are not discharged directly to the streets, emergency shelters or other homeless assistance programs.

Instructions—Check all that apply

Applicants must only check the boxes for systems of care listed if the CoC actively interacts with them for coordinating and implementing strategies to prevent discharging persons into homelessness who have been residing in those systems of care for more than 90 days.

Foster Care:	X
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**Applicant:** Anchorage CoC  
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Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

**At least one box must be checked.**

## 1E. Continuum of Care (CoC) Project Review, Ranking, and Selection

For this section, CoCs must demonstrate the existence of a coordinated, inclusive, and outcome-oriented community process for the solicitation, objective review, ranking, and selection of project applications. This includes a process by which renewal projects are reviewed for performance and compliance with 24 CFR part 578.

**1E-1. Project Ranking and Selection.** Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2018 CoC Program Competition:

- (1) objective criteria;
- (2) at least one factor related to achieving positive housing outcomes;
- (3) a specific method for evaluating projects submitted by victim services providers; and
- (4) attach evidence that supports the process selected.

Commented [MM4]: Required attachment

### Detailed Instructions

Instructions—Select “Yes” or “No”

Applicants must:

1. indicate whether the CoC used objective criteria to review, rate, rank, and select projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);
2. indicate whether the CoC included one factor related to achieving positive housing outcomes (e.g., exits to permanent housing destinations);
3. indicate whether the CoC included a specific method for evaluating projects submitted by victim service provider that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served; and
4. attach evidence at the 4B. Attachments Screen that supports the process selected.

2017 Score: 8 / 18

Commented [MM5]: Room for improvement here

Used Objective Criteria for Review, Rating, Ranking and Section	Yes
Included at least one factor related to achieving positive housing outcomes	Yes
Included a specific method for evaluating projects submitted by victim service providers	No

Applicant must select Yes or No for all of the responses in 1E-1.

**1E-2. Severity of Needs and Vulnerabilities.** Applicants must describe:

- (1) the specific severity of needs and vulnerabilities the CoC considered when reviewing, ranking, and rating projects; and
- (2) how the CoC takes severity of needs and vulnerabilities into account during the review, rating, and ranking process. (limit 2,000 characters)

### Detailed Instructions

**Guidance**—The description should include considerations the CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance



levels but are projects needed in the CoC's geographic area.

Below are examples of needs and vulnerabilities that applicants should consider when answering this question (these examples are not exhaustive) and Collaborative Applicants should describe any other vulnerabilities the CoC took into consideration:

- history of victimization/abuse, domestic violence, sexual assault, childhood abuse
- criminal histories
- chronic homelessness
- low or no income
- current or past substance abuse
- the only project of its kind in the CoC's geographic area serving a special homeless population/subpopulation

**Applicants must describe:**

1. the specific severity of needs and vulnerabilities the CoC considered when reviewing, ranking, and rating projects; and
2. how the CoC takes severity of needs and vulnerabilities into account during the review, rating, and ranking process.

**2017 Score: 4 / 4**

The criteria for ranking utilized both HUD priorities and community priorities established through a year-long planning process. The community planning process was a joint task by the CoC and ESG recipients that included multiple forms of community input and participation. Specifically, applicants were scored on the following: daily utilization rates, funding utilization, length of stay in permanent housing, % of beds dedicated to chronically homeless, increasing housing stability, commitment to housing first principles, full participation in Anchorage's new coordinated entry system, and percentage of clients in the following populations: chronically homeless, veterans, families with children and unaccompanied youth. The CoC prioritized programs serving vulnerable populations including the chronically homeless, transition age youth, and those fleeing domestic violence.

**1E-3. Public Postings. Applicants must indicate how the CoC made public:**

1. **objective ranking and selection process the CoC used for all projects (new and renewal);**
2. **CoC Consolidated Application—including the CoC Application, Priority Listings, and all projects accepted and ranked or rejected, which HUD required CoCs to post to their websites, or partners websites, at least 2**
3. **days before the CoC Program Competition application submission deadline; and**
4. **attach documentation demonstrating the objective ranking, rating, and selections process and the final version of the completed CoC**
5. **Consolidated Application, including the CoC Application with attachments, Priority Listing with reallocation forms and all project applications that were accepted and ranked, or rejected (new and renewal) was made publicly available, that legibly displays the date the CoC publicly posted the documents.**

**Commented [PW6]:** 2017 comment from Thea:

**Commented [TAB7R6]:** The committee prioritized populations but this question asks about vulnerabilities (examples in the instructions: Abuse/victimization or a history of victimization/abuse, Domestic Violence, Sexual Assault, Childhood Abuse  
Criminal Histories  
Chronic Homelessness  
Low or no income  
Current or past substance abuse)  
Chronic homelessness was definitely used, and domestic violence, any of the others?

**Commented [MM8]:** Attachments needed

**Detailed Instructions**

Guidance—If the CoC does not have its own webpage, it may use any other affiliated entity’s website to meet the public posting requirement. Attachments must legibly display the date the CoC publicly posted documents. For example, a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicate time and date. HUD will not accept as evidence documents with manually added times and dates.

**Instructions**—Check all that apply

**Applicants must:**

1. indicate how the CoC made public the objective ranking and selection process the CoC used for all projects (new and renewal); and
2. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application, Priority Listings, and all projects accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2018 CoC Program Competition application submission deadline; and
3. attach documentation at 4B. Attachment Screen demonstrating the objective ranking and selection process and the final version of the completed CoC Consolidated Application including the CoC Application with attachments, Priority Listing with reallocation forms and all project applications that were accepted and ranked or rejected (new and renewal) was made publicly available.

	Public Posting of Objective Ranking and Selection Process	Public Posting of CoC Consolidated Application including: CoC Application, Priority Listings, Project Listings
CoC or other Website	X	X
Email	X	X
Mail		
Advertising in Local Newspaper(s)		
Advertising on Radio or Television		
Social Media (Twitter, Facebook, etc.)		

**At least one box must be checked.**

**1E-4. Reallocation. Applicants must indicate whether the CoC has cumulatively reallocated at least 20 percent of the CoC’s ARD between the FY 2014 and FY 2018 CoC Program Competitions.**

**Detailed Instructions**

**Background**—HUD will verify the response to this question if applicants select Yes.

**Instructions**—Select “Yes” or “No”

Applicants must indicate whether the CoC has cumulatively reallocated at least 20 percent of the CoC’s ARD between the FY 2014 and FY 2018 CoC Program Competitions.

**1E-4a. If the answer is “No” to question 1E-4, applicants must describe how the CoC actively reviews performance of existing CoC Program-funded projects to**

**Commented [MM9]:** There is a required attachment listed in the attachments section called “1E-4. CoC’s Reallocation Process” but it is not referenced here in the question – need to figure out what specifically is required

**determine the viability of reallocating to create new high performing projects.**

**Instructions–Narrative 2,000 Characters**

If “No” was selected in question 1E-4, applicants must:

1. describe how the CoC actively reviews performance of existing CoC Program-funded projects to determine whether to reallocate low performing projects to create new higher performing projects, reallocate projects that are no longer needed to create another project type that has a greater need, etc.; or
2. provide an explanation for not reallocating 20 percent of the CoC’s ARD between the FY 2014 and FY 2018 CoC Program Competitions.

**Reallocation:**

**1E-5. Local CoC Competition. Applicants must indicate whether the CoC:**

1. **established a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline– attachment required;**
2. **rejected or reduced project application(s)–attachment required; and**
3. **notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline– attachment required. :**

Commented [MM10]: Attachment needed

Commented [MM11]: Attachment needed

Commented [MM12]: Attachment needed

**Detailed Instructions**

Instructions–Select “Yes,” “No,” or “Did not reject or reduce any project”

Applicants must:

1. indicate whether the CoC established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline;
  2. attach evidence at the 4B. Attachments Screen demonstrating that the CoC established a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline
  3. indicate whether the CoC notified applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline;
  4. attached evidence at the 4B. Attachments Screen demonstrating that the CoC notified applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline;
  5. indicate whether the CoC notified applicants that their applications were accepted and ranked on the Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2018 CoC Program Competition Application deadline; and
  6. attach evidence at the 4B. Attachments Screen demonstrating that the CoC notified applicants that their applications were accepted and ranked on the Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2018 CoC Program Competition Application deadline.
- Examples of evidence includes: individual notifications; a single email notification demonstrating the list of recipients and the dollar amounts for which they were being recommended for funding; the final New and Renewal Project Listings posted publicly with email notification evidence that project applicants were notified of availability on the website.

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(1) Did the CoC establish a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline? Attachment required.	Yes
(2) If the CoC rejected or reduced project application(s), did the CoC notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline? Attachment required.	Yes
(3) Did the CoC notify applicants that their applications were accepted and ranked on the Priority Listing in writing outside of e-snaps, at least 15 before days of the FY 2018 CoC Program Competition Application deadline?	Yes

**Applicant must select Yes or No for all of the questions in 1E-5.**

## 2A. Homeless Management Information System (HMIS) Implementation

**2A-1. Roles and Responsibilities of the CoC and HMIS Lead. Does your CoC have in place a Governance Charter or other written documentation (e.g., MOU/MOA) that outlines the roles and responsibilities of the CoC and HMIS Lead? Attachment Required.**

Commented [MM13]: Attachment needed

### Detailed Instructions

**Guidance**—CoCs must have a written Governance Charter or other written documentation (MOU/MOA), that clearly defines the roles and responsibilities of the CoC and HMIS Lead.

**Instructions**—Select “Yes” or “No”

### Applicants must:

1. indicate whether the CoC has in place a Governance Charter or other written documentation (e.g., MOU/MOA) that outlines the roles and responsibilities of the CoC and HMIS Lead; and
2. if “Yes” was selected, attach a copy of the sections of the Governance Charter, or MOU/MOA addressing the roles and responsibilities of the CoC and HMIS Lead at the 4B Attachments Screen.

Yes

### 2A-1a. Applicants must:

1. provide the page number(s) where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document(s) referenced in 2A-1, and
2. indicate the document type attached for question 2A-1 that includes roles and responsibilities of the CoC and HMIS Lead (e.g., Governance Charter, MOU/MOA).

### Detailed Instructions

**Instructions**—Narrative 500 Character Limit

If applicants selected “Yes” to question 2A-1., applicants must:

1. provide the page number within the attachment for question 2A-1. that includes information about roles and responsibilities of the CoC and HMIS Lead; and
2. indicate the document type attached for question 2A-1. that includes roles and responsibilities of the CoC and HMIS Lead (e.g., Governance Charter, MOU/MOA).

[Pages 3 – 6 of the Memorandum of Understanding, signed 05/30/2017](#)

**2A-2. HMIS Policy and Procedures Manual. Does your CoC have a HMIS Policy and Procedures Manual? Attachment Required.**

Commented [MM14]: Attachment needed

### Detailed Instructions

**Instructions**—Select “Yes” or “No”

### Applicants must:

1. indicate whether the CoC has a HMIS Policy and Procedures Manual; and
2. if “Yes” was selected, attach evidence at the 4B Attachments Screen of the CoC’s HMIS Policy and Procedures Manual.

Yes

**2A-3. HMIS Vender. What is the name of the HMIS software vendor?**

**Detailed Instructions**

Background–HUD brought forward HMIS software vendor name the FY 2017 CoC Application.

Instructions–Narrative 75 Character Limit

Applicants must:

1. verify the accuracy of the HMIS software vendor name; and
2. update the HMIS software vendor name, if there was a change from the FY 2017 CoC Application.

[Mediware Information Systems' ServicePoint™](#)

**2A-4. HMIS Implementation Coverage Area. Using the drop-down boxes, applicants must select the HMIS implementation Coverage area.**

**Detailed Instructions**

**Guidance–**

Single CoC–the CoC is the only CoC participating in HMIS

Multiple CoC–the CoC is one of many participating, unless the HMIS is statewide

Statewide–the CoC is part of a statewide HMIS

HUD recognizes that some implementation areas fall into both “statewide” and “multiple-CoC” coverage areas. For multi-CoC implementation that includes all CoCs in one state, select only “Statewide.”

**Instructions–**Select from Dropdown Menu

Applicants must select the HMIS implementation coverage area.

[Statewide HMIS \(multiple CoC\)](#)

**2A-5. Bed Coverage Rate. Using 2018 HIC and HMIS data, applicants must report by project type:**

- (1) total number of beds in 2018 HIC;
- (2) total beds dedicated for DV in the 2018 HIC; and
- (3) total number of beds in HMIS.

**Detailed Instructions**

**Guidance–**

A. If the bed coverage rate is 84.99 percent or lower, applicants could receive partial credit by completing question 2A-5a.

B. If CoCs reported a merger during the FY 2018 CoC Program Registration Process, HUD will assess the merged CoC on the same coverage rate as in Section VII.B.3.d. of the CoC Program NOFA, but using the higher of:

- the bed coverage rate reported by the combined, newly merged CoC in the 2018 Housing Inventory Count (HIC); or

- the highest bed coverage rate reported by one of the merged CoCs in the FY 2017 CoC Program Competition.

**Instructions—Complete the Chart**

**Applicants must:**

- enter "0" for all cells if a project type does not exist in the CoC;
- for HIC Data, only enter the bed data for projects that have an inventory type of "current" and "new;" and
- for HMIS data, only enter current number of beds.

**2017 Score: 3 / 6**

Project Type	Total Beds in 2018 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ESG) beds	Need to insert	Need to insert	Need to insert	Need to insert
Safe Haven (SH) beds	Need to insert	Need to insert	Need to insert	Need to insert
Transitional Housing (TH) beds	Need to insert	Need to insert	Need to insert	Need to insert
Rapid Re-Housing (RRH) beds	Need to insert	Need to insert	Need to insert	Need to insert
Permanent Supportive Housing (PSH) beds	Need to insert	Need to insert	Need to insert	Need to insert
Other Permanent Housing (OPH) beds	Need to insert	Need to insert	Need to insert	Need to insert

**All fields in 2A-5 must be completed. If a particular project type does not exist in the CoC then enter "0" for all cells in that project type.**

**2A-5a. To receive partial credit, if the bed coverage rate is 84.99 percent or lower for any of the project types in question 2A-5., applicants must provide clear steps on how the CoC intends to increase this percentage for each project type over the next 12 months. (limit 2,000 characters)**

**Detailed Instructions**

For each project type with a bed coverage rate that is 84.99 percent or lower in question 2A-5., applicants must describe:

- steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
- how the CoC will implement the steps described in 1. above.

Anchorage’s VASH vouchers are not entered into HMIS and therefore are not included in the HMIS Bed Coverage rate for PSH beds. The local Department of Veteran Affairs participates in Coordinated Entry housing meetings and client case conferencing. If a veteran on the Coordinated Entry prioritization list is housed using a VASH voucher, that veteran’s housing placement is tracked through the Coordinated Entry process. The Anchorage CoC Board will work with the VA representative to improve data capture and increase HMIS Bed Coverage ratio for PSH. The HMIS Bed Coverage Rate for PSH beds other than VASH Voucher housing is 100%.

**2A-6. AHAR Shells Submission: How many 2017 Annual Housing Assessment Report (AHAR) tables shells did HUD accept?**

**Detailed Instructions**

Background—The maximum number of table shells is 12. Where there are multiple sites within a CoC that submit data to HUD for the AHAR, HUD will look to see whether each table shell category was accepted across any site. If one of the sites had data for a given table shell, HUD will give the entire CoC credit.

Guidance—Refer to the AHAR Submission Report on the HUD Exchange and enter the total number of AHAR tables that HUD accepted.

Instructions—Select from drop-down menu

Applicants must report the total number of 2017 AHAR tables shells HUD accepted.

[Need to enter](#)

**2A-7. CoC Data Submission in HDX. Applicants must enter the date the CoC submitted the 2018 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). (mm/dd/yyyy)**

**Detailed Instructions**

Instructions—Enter the Date

Applicants must enter the date the CoC submitted its 2018 HIC data in HDX.

[Need to enter](#)



## 2B. Continuum of Care (CoC) Point-in-Time Count

Several questions in the FY 2018 NOFA, Section VII. Application Review Information are based on CoC 2018 PIT Count data. This is data the CoC submitted to HUD via HUD's Homelessness Data Exchange (HDX). The PIT count data is included in the FY 2018 CoC Competition Report generated in HDX for CoCs. HUD will verify the data uploaded in the CoC Competition matches the most current HDX data.

**2B-1. PIT Count Date.** Applicants must enter the date the CoC conducted its 2018 PIT count (mm/dd/yyyy).

### Detailed Instructions

Applicants must enter the date the CoC conducted the PIT count for 2018.

[Need to enter](#)

**2B-2. HDX Submission Date.** Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

### Detailed Instructions

Applicants must enter the date the CoC submitted its 2018 PIT count data in HDX.

[Need to enter](#)

## 2C. Continuum of Care (CoC) Point-in-Time (PIT) Count: Methodologies

**2C-1. Change in Sheltered PIT Count Implementation. Applicants must describe any change in the CoC's sheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018. Specifically, how those changes impacted the CoC's sheltered PIT count results. (limit 2,000 characters)**

### Detailed Instructions

Guidance—Changes in sheltered count implementation may include changes in:

- methodology changes are changes from one methodology to another, such as a change from conducting a sample-based count to a complete census count; and
- data quality changes are actions the CoC implemented to improve the implementation of the count, including enhanced training and changes in providers contributing data for the count.

### Applicants must describe:

1. the changes in the sheltered count implementation, including methodology or data quality methodology changes, if applicable; and
2. how the changes affected the CoC's sheltered PIT count results; or
3. state "Not Applicable" if there were no changes.

Several changes occurred between 2016 and 2017. A DV-specific PIT paper form was used to report DV numbers in aggregate. Two new Covenant House projects (Mary's Place & Rights of Passage's non-CoC funded beds) were included in the 2017 count. The Downtown Hope Center provided a PIT count and submitted a non-HMIS PIT paper form. Though not entering in HMIS, Anchorage CoC's HMIS lead worked with the Gospel Rescue Mission to get a more accurate PIT count. In January 2017, HMIS was in place as the sole database at Anchorage's largest emergency shelter, the Brother Francis Shelter. Entries for the PIT count happened in real time. BFS began using HMIS as the shelter's database in August 2016 to increase accuracy and data quality. Shelter staff are now trained in HMIS within 2 weeks of hire and undergo refresher trainings as needed or as the system changes. This implementation of HMIS impacted ICA's ability to get correct data in a timely fashion to produce the necessary reports.

### 2C-2. Did your CoC change its provider coverage in the 2018 sheltered count?

#### Detailed Instructions

Instructions—Select "Yes" or "No"

Need to respond (yes/no)

**2C-2a. If "Yes" was selected in 2C-2, applicants must enter the number of beds that were added or removed in the 2018 sheltered PIT count.**

**Detailed Instructions**

**Guidance**—Example: If the CoC added a new emergency shelter with 30 new beds and removed a transitional housing project with 15 beds the CoC will enter 30 in the “Added” field and enter 15 in the “Beds Removed” field. The total automatically calculates.

**Instructions**—Enter the numeric value

Applicants must report the total number of beds in the “Beds Added” and/or “Beds Removed” boxes provided.

<b>Beds Added:</b>	Need to enter
<b>Beds Removed:</b>	Need to enter
<b>Total:</b>	Need to enter

**2C-3. Presidentially Declared Disaster Changes to Sheltered PIT Count. Did your CoC add or remove emergency shelter, transitional housing, or Safe Haven inventory because of funding specific to a Presidentially declared disaster, resulting in a change to the CoC’s 2018 sheltered PIT count?**

**Detailed Instructions**

**Guidance**—This question distinguishes beds added to a CoC solely due to inventory provided to address a Presidentially declared disaster from the CoC’s normal year around inventory. See Section VII.A. of the FY 2018 CoC Competition NOFA for more information.

The response should only include beds that were added or removed specifically due to a Presidentially declared disaster that resulted in a temporary change in the CoC’s inventory as reported in the CoC’s 2018 sheltered PIT count. The response is only valid for CoCs that were impacted by a Presidentially Declared disaster.

If applicants are unsure if their area received a Presidential declaration, they can check FEMA’s website at [www.fema.gov/disasters](http://www.fema.gov/disasters).

**Instructions**—Select “Yes” or “No”

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially declared disaster, resulting in a change to the CoC’s 2018 sheltered PIT count.

No

**2C-3a. If “Yes” was selected for question 2C-3, applicants must enter the number of beds that were added or removed in 2018 because of a Presidentially declared disaster.**

**Detailed Instructions**

**Guidance**—Example: If the CoC experienced a Presidentially declared disaster and received 50 new beds funded by FEMA to address the disaster survivors needs, the CoC will enter 50 in the “Beds Added” field.

**Instructions**—Fill in the box

Applicants must report the number of beds that were added or removed because of a

Presidentially declared disaster.

Beds Added:	n/a
Beds Removed:	n/a
Total:	n/a

**2C-4. Changes in Unsheltered PIT Count Implementation. Did your CoC change its unsheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018? If your CoC did not conduct an unsheltered PIT count in 2018, select Not Applicable.**

**Detailed Instructions**

**Guidance**—Changes in unsheltered count implementation may include changes in:

- methodology, such as a change from conducting a sample-based count to a complete census count or adding a service-based count component to the count; and
- data quality, which are actions the CoC implemented to improve the implementation of the count, including enhanced training, additional volunteers, and changes in providers contributing data for the count.

**Instructions**—Select “Yes,” “No,” or “Not Applicable”.

**Applicants must:**

1. indicate whether the CoC changed its unsheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018; or
2. select “Not Applicable” if the CoC did not conduct an unsheltered PIT count in 2018.

Yes

**2C-4a. If “Yes” was selected for question 2C-4., applicants must: (1) describe any change in the CoC’s unsheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018; and (2) specify how those changes impacted the CoC’s unsheltered PIT count results.**

**Detailed Instructions**

**Instructions**—Narrative 2,000 Character Limit

If the answer is “Yes” to question 2C-4., applicants must describe changes in unsheltered count implementation.

150+ volunteers were recruited and trained from the local military base to enable the community to cover more ground and improve the overall accuracy of the count. A select number of volunteer utilized Anchorage’s trail system to cross-country ski to encampments that are difficult to access by walking in the winter. Groups that counted the downtown areas of Anchorage were focused on finding youth in particular younger individuals who frequently sleep in these areas. The Municipality of Anchorage’s GIS mapping system is continually approved upon in order to best inform where camps are in the vast amount of park space, forest, and city that Anchorage has to cover during the PIT. (687)

**2C-5. Identifying Youth Experiencing Homelessness in 2018 PIT Count. Did your**

**CoC implement specific measures to identify youth experiencing homelessness in its 2018 PIT count?**

**Detailed Instructions**

Instructions—Select “Yes” or “No.”

Applicants must indicate whether the CoC implemented specific measures to identify homeless youth in their PIT count.

Yes

**2C-5a. If “Yes” was selected for question 2C-5., applicants must describe: (1) how stakeholders serving youth experiencing homelessness were engaged during the planning process; (2) how the CoC worked with stakeholders to select locations where youth experiencing homelessness are most likely to be identified; and (3) how the CoC involved youth experiencing homelessness in counting during the 2018 PIT count.**

**Detailed Instructions**

**Guidance**—Example: The CoC held 5 focus groups with youth experiencing homelessness and youth stakeholders to get input for the PIT planning. The CoC worked with homeless youth and youth stakeholders to identify after-school hangouts and other locations where youth experiencing homelessness tend to meet.

**Instructions**—Narrative 2,000 Character Limit

Applicants must describe how the CoC:

1. engaged stakeholders serving youth experiencing homelessness during the planning process for the 2018 PIT count;
2. worked with stakeholders to select locations where youth experiencing homelessness are most likely to be identified; and
3. involved youth experiencing homelessness in counting during the **2018 PIT count**.

The CoC partnered with Anchorage’s primary youth homeless provider, Covenant House Alaska (CHA) and their Street Outreach Team to plan and participate in the PIT count. CHA’s Outreach Team split into two groups, maximizing PIT count coverage. The CoC engaged the Mayor’s Homeless & Housing Coordinator, who accompanied an Outreach Team. A local news reporter also joined a team to raise community awareness. PIT teams used the Outreach team’s knowledge, heavily informed by youth feedback and input, to identify hot spots where homeless youth are known to gather, such as urban camping areas. Peer Outreach workers helped identify where their homeless peers gather. The Outreach Team has extensive relationships with homeless youth, who provided feedback on potential locations where homeless youth gather, particularly Downtown. The Outreach Team coordinated with the Municipality of Anchorage, who track homeless camps in an online database, to identify camps where homeless youth might gather.

**2C-6. 2018 PIT Implementation. Applicants must describe actions the CoC**

**implemented in its 2018 PIT count to better count:**  
**(1) individuals and families experiencing chronic homelessness;**  
**(2) families with children experiencing homelessness; and**  
**(3) Veterans experiencing homelessness.**  
**(limit 2,000 characters) (this combines two of last year's questions; responses to both are inserted below)**

#### Detailed Instructions

**Guidance**—The response should describe the specific actions the CoC implemented that:

- A. improved the capability of the CoC to count chronically homeless individuals and families, families with children, and Veterans experiencing homelessness; and
- B. if the CoC implemented specific actions for each population, the response should clearly identify the actions taken for each of the populations.

**Example**—Six months prior to the PIT count, the CoC held 3 focus groups with individuals and families with children, and Veterans experiencing chronic homelessness to discuss the existing PIT count process and obtain input for changes in the upcoming PIT Count planning process. The focus groups also helped in the identification of locations where individuals experiencing chronic homelessness, families with children and Veterans experiencing homelessness could be found during the night and the best way to encourage them to participate in the PIT count. The CoC reviewed the revised PIT count plan and provided additional input. On the night of the count, each survey team had at least one homeless or formerly homeless individual or stakeholder on the team.

#### Instructions

Applicants must describe the CoC's actions implemented in its 2018 PIT count to better count:

1. individuals and families experiencing chronic homelessness;
2. families with children experiencing homelessness; and
3. Veterans experiencing homelessness.

The CoC partnered with Anchorage's primary youth homeless provider, Covenant House Alaska (CHA) and the Street Outreach Team to plan and participate in the PIT count. CHA's Outreach Team split into two groups to maximize PIT count coverage. The CoC engaged the Mayor's Homeless & Housing Coordinator, who accompanied an Outreach Team. A local news reporter also joined a team to raise community awareness. PIT teams used the Outreach team's knowledge, heavily informed by youth feedback and input, to identify hot spots where homeless youth are known to gather, such as urban camping areas. Peer Outreach workers helped identify where their homeless peers gather. The Outreach Team has extensive relationships with homeless youth, who provided feedback on potential locations where homeless youth gather, particularly Downtown. The Outreach Team coordinated with the Municipality of Anchorage, who track homeless camps in an online database, to identify camps where homeless youth might gather.

The CoC and the Municipality of Anchorage have fully implemented a GIS mapping system for homeless camps. The community, social service agencies, police department, and the parks department all use this tool to locate camps. This has significantly improved our ability to count people during winter months as it consolidates areas to be searched. Families experiencing chronic homelessness and those with children have been consistently sheltered in churches throughout the winter months and are counted through that system. The Department of Veterans Affairs participated actively with the community social service agencies, police and

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[parks department as well as had multiple staff participating in the PIT count.](#)

## 3A. Continuum of Care (CoC) System Performance

In this section, CoCs must provide information on system-wide performance related to reducing homelessness within the CoC's defined geographic area as reported to HUD via HDX by comparing FY 2016 to FY 2017 information, unless noted otherwise for each measure.

HUD developed system performance measures to assess the overall impact of each CoC's homeless assistance efforts. The measures track the average length-of-time of homeless episodes, rates of return-to-homelessness, and other factors that determine whether a CoC is effectively serving persons experiencing homelessness. CoCs should be using these measures and analyzing how they can improve their systems to achieve better performance.

CoCs are required to upload their FY 2018 CoC Competition Report from HDX, which includes system performance measures, in their CoC Application. HUD will verify that the data uploaded in the CoC Competition matches the most current HDX data.

### Presidentially Declared Disasters

HUD will award a minimum of 28 out of 56 points available in this section to CoCs with projects that have been affected by a major disaster as declared under Title IV of the Robert T. Stafford Relief and Emergency Assistance Act that occurred in the 12 months prior to the application deadline for the CoC Consolidated Application for FY 2018 funds. See Section VI.1.A. of the FY 2018 CoC Program Competition NOFA for additional information.

Those CoCs in covered areas must notify HUD in writing prior to the close of this FY 2018 CoC Program Competition. Send written notification to [CoCDisaster@hud.gov](mailto:CoCDisaster@hud.gov).

If applicants are unsure if there was a Presidential declared disaster in their CoCs' geographic areas, they can find official disaster information at [www.fema.gov/disasters](http://www.fema.gov/disasters).

### **3A-1. First Time Homeless as Reported in HDX. In the box below, applicants must report the number of first-time homeless as reported in HDX.**

#### Detailed Instructions

Instructions—Report the Number

Applicants must report the number of first-time homeless as reported in HDX.

Number of First Time Homeless as Reported in HDX: [need to insert](#)

#### 3A-1a. Applicants must:

- (1) describe how the CoC determined which risk factors the CoC uses to identify persons becoming homeless for the first time;
- (2) describe the CoC's strategy to address individuals and families at risk of becoming homeless; and
- (3) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. **(limit 2,000 characters)**

#### Detailed Instructions

Applicants must:



1. describe how the CoC determined which risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce or end the number of individuals and families experiencing homelessness for the first time.

**2017 Score (includes 3A-1 and 3A-1a, which were combined last year): 2.5 / 3**

1. The CoC implemented the Coordinated Entry System using the VI-SPDAT to assess vulnerability, and to divert clients from homelessness. Some agencies also complete a self-sufficiency matrix with clients to identify elements that contribute to or prevent homelessness.
2. Homeless Transition Coordinators at Catholic Social Services and Covenant House manage the CES by-name lists and work with CES providers to assure suitability and follow-through of housing referrals. Anchorage's limited prevention funds include the Basic Homeless Assistance Program and Emergency Solutions Grant, along with limited staffing for intensive case management to improve self-sufficiency. Prevention served 746 people from 10/1/2014-9/30/2015.
3. The Coalition oversees the strategy to prevent first time homelessness.

**3A-2. Length-of-Time Homeless as Reported in HDX. Applicants must:**  
**(1) provide the average length of time individuals and persons in families remained homeless (i.e., the number);**  
**(2) describe the CoC's strategy to reduce the length-of-time individuals and persons in families remain homeless;**  
**(3) describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**  
**(4) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.**  
**(limit 2,000 characters)**

**Detailed Instructions**

Applicants must:

1. provide the average length of time individuals and persons in families remained homeless (i.e., the number);
2. describe the CoC's strategy to reduce the length-of-time individuals and persons in families remain homeless;
3. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
4. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.

**2017 Score: 9 / 11**

(1) [different question than 2017]

(2) Anchorage launched a Coordinated Entry System in January 2017, a single assessment and prioritization method. Families and individuals are placed on by-name list and prioritized by factors including chronic homeless status, length of time homeless, and vulnerability to identify appropriate housing interventions. Active outreach and case conferencing locates clients and prepares them for housing.

(3) The CES prioritizes those with the longest length of homelessness for appropriate housing.

(4) The Coalition oversees the strategy to reduce the length of time homeless, with supporting positions housed at Catholic Social Services and Covenant House.

**3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX. Applicants must:**

**(1) provide the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing**

**that exit to permanent housing destinations; and**

**(2) provide the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their**

**permanent housing or exit to permanent housing destinations.**

**(slightly different question than 2017)**

**Detailed Instructions**

Instructions—Fill in the Box

Applicants must:

1. report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations; and
2. report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations.

**2017 Score (applies to 3A-3 and 3A-3a below, which were combined last year): 7 / 9**

	Percentage
Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid re-housing that exit to permanent housing destinations as reported in HDX.	
Report the percentage of individuals and persons in families in permanent housing projects, other than rapid re-housing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	

**3A-3a. Applicants must:**

1. describe the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations; and
2. describe the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

**(limit 2,000 characters)**

**Detailed Instructions**

Applicants must:

1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations;
3. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations.

(1) Anchorage launched a Coordinated Entry System in January 2017, a single assessment and prioritization method. Families and individuals are placed on by-name list and prioritized by factors including chronic homeless status, length of time homeless, and vulnerability to identify appropriate housing interventions. Active outreach and case conferencing locates clients and prepares them for housing. (2) The Coalition oversees the strategy to increase retention of placement in permanent housing.

**3A-4. Returns to Homelessness as Reported in HDX. Applicants must report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX. (slightly different question than 2017)**

**Detailed Instructions**

Applicants must report the percentage of individuals and persons in families returning to homelessness over a 6-month and 12-month period as reported in HDX.

**2017 Score (applies to 3A-4 and 3A-4a below, which were combined last year): 5 / 6**

	Percentage
Report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX	

**3A-4a. Applicants must:**

1. describe how the CoC identifies common factors of individuals and persons in families who return to homelessness;
2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in

**families returns to homelessness. (limit 2,000 characters)**

**Detailed Instructions**

Applicants must:

1. describe how the CoC identifies common factors of individuals and persons in families who return to homelessness;
2. describe the CoC's strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the rate individuals and persons in families returns to homelessness.

(1) The CoC uses the CES and new Anchorage Dashboard to review data at the individual and aggregate level to identify individuals who return to homelessness.

(2) The CoC works with employment teams to connect individuals with training and vocational opportunities and to increase access to mainstream benefits. The CoC is working to increase case management services to increase options for treatment, employment and other services. CoC is also working to align shelter services to assess and meet needs for services and housing.

(3) The Coalition oversees the strategy to reduce returns to homelessness from permanent housing.

**3A-5. Job and Income Growth. Applicants must:**

1. describe the CoC's strategy to increase access to employment and non-employment cash sources;
2. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase job and income growth from employment.

**(limit 2,000 characters)**

**Detailed Instructions**

Applicants must:

1. describe the CoC's strategy to increase access to employment and non-employment cash sources;
2. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase job and income growth from employment.

**2017 Score: 1.5 / 4**

**Commented [MM15]:** Room for improvement here

1. The Coalition has two board members focused on increasing employment and income. ACEH Plan Goals 3.1 and 3.2 are employment strategies. The CoC promotes and provides training to CoC projects in Individual Placement and Support, an evidence-based approach to supported employment for people who suffer from a mental illness.
2. CoC projects work with Alaska Job Centers, NineStar, Tribal Vocational Rehabilitation and contract with Alaska DVR as Community Rehabilitation Providers, to provide employment support

to individuals with disabilities. Some CoC projects bill Medicaid for employment care coordination or have SOAR-trained staff to help participants apply for SSI/SSDI benefits. CoC participants enroll in mainstream programs with Cook Inlet Tribal Council, Southcentral Foundation, Meals on Wheels, Food Stamps, Veteran’s Services, Public Assistance, and United Way assists with Medicaid enrollment.

3. ACEH is responsible for overseeing and aligning strategies with partners.

**3A-6. System Performance Measures Data Submission in HDX. Applicants must enter the date the CoC submitted the System Performance Measures data in HDX, which included the data quality section for FY 2017 (mm/dd/yyyy)**

**Detailed Instructions**

Applicants must enter the date CoCs submitted their FY 2017 System Performance Measures data in HDX.

**2017 Score: 6 / 6**

Need to insert

**Commented [MM16]:** Required attachment: HDX 2018 Competition Report

### 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

For persons experiencing chronic homelessness, families with children, and veterans experiencing homelessness, CoCs will report their 2018 HIC and PIT count data, where applicable, via their FY 2018 CoC Program Competition Report. HUD will verify that the data uploaded in the CoC Competition matches the most current HDX data.

**3B-1. DedicatedPLUS and Chronically Homeless Beds. In the boxes below, applicants must enter:**

1. total number of beds in the Project Application(s) that are designated as DedicatedPLUS beds; and
2. total number of beds in the Project Application(s) that are designated for the chronically homeless, which does not include those that were identified in (1) above as DedicatedPLUS Beds.

**Detailed Instructions**

**Background**—DedicatedPLUS projects are defined in Section III.C.3.f. of the FY 2018 CoC Program Competition NOFA.

**Instructions**—Complete the Chart

**Applicants must:**

1. enter the total number of beds from projects identified as DedicatedPLUS in the first row; and
2. enter the total number of beds that are identified as dedicated for chronically homeless in the second row—only include the number of beds dedicated for the chronically homeless not beds identified as DedicatedPLUS.

Total number of beds dedicated as DedicatedPLUS	Need to insert
Total number of beds dedicated to individuals and families experiencing chronic homelessness	Need to insert
Total	Need to insert

**3B-2. Orders of Priority. Did the CoC adopt the Orders of Priority into their written standards for all CoC Program-funded PSH projects as described in Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing? Attachment Required.**

Commented [MM17]: Detailed Instructions added through here

Commented [MM18]: Attachment needed

**Detailed Instructions**

**Guidance**—Refer to Notice CPD 16-11: [Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing](#).

**Instructions**—Select “Yes” or “No”

Applicants must select “No” for the following if the CoC:

1. has only partially adopted the Orders of Priority from Notice CPD-16-11 into the CoCs written standards for prioritizing assistance; or
2. has not adopted the Orders of Priority in a written document that is publicly available; or

- 3. has adopted the Orders of Priority in full but does not require all the CoC Program-funded PSH to follow the Orders of Priority; and
- 4. attach at 4B. Attachments Screen evidence that the CoC adopted the Orders of Priority into their written standards.

Yes

**3B-2.1. Prioritizing Households with Children. Using the following chart, applicants must check all that apply to indicate the factor(s) the CoC currently uses to prioritize households with children during FY 2018.**

**Detailed Instructions**

Guidance—These should be factors the CoC is currently using in its prioritization of households with children, found in the CoCs written standards for prioritizing assistance; or in the coordinated entry policies and procedures or assessment tool.

Instructions—Check all that apply

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance.

- 1. History of, or vulnerability to, victimization (e.g. domestic violence, sexual assault, childhood abuse)
- 2. Number of previous homeless episodes
- 3. Unsheltered homelessness
- 4. Criminal history
- 5. Bad credit or rental history
- 6. Head of household with mental/physical disability

History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	X
Number of previous homeless episodes	X
Unsheltered homelessness	X
Criminal History	X
Bad credit or rental history	X
Head of Household with Mental/Physical Disability	X

**3B-2.2. Applicants must:**

**(1) describe the CoC's current strategy to rapidly rehouse every household of families with children within 30 days of becoming homeless;**

**(2) describe how the CoC addresses both housing and service needs**

**to ensure families successfully maintain their housing once assistance ends; and (part 2 is new)**  
**(3) provide the organization name or position title responsible for overseeing the CoCs strategy to rapidly rehouse families with children within 30 days of becoming homeless. (limit 2,000 characters)**

#### Detailed Instructions

Applicants must:

1. describe the CoC's current strategy to rapidly rehouse every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;
2. describe how the CoC addresses both housing and service needs to ensure families successfully maintain their housing once assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoCs strategy to rapidly rehouse families with children within 30 days of becoming homeless.

**2017 Score: 0 / 3**

Commented [MM19]: Room for improvement here

(1) The Coordinated Entry System launched in January 2017 to coordinate assessments across agencies to identify families most in need of services and to ensure rapid rehousing within 30 days of becoming homeless. Current data shows the length of stay in rapid rehousing to be 34 days. Anchorage received funding from Providence Health & Services to address gaps in the system of care for families. This includes funding for rapid rehousing and case management. Providers also collaborate with Catholic Social Services to access ESG-funded rapid rehousing program. The Family Transition Coordinator works closely with providers and families to make appropriate referrals and to assure follow through with housing placements.

(2) **need to develop response**

(3) The Coalition oversees this strategy.

**3B-2.3. Antidiscrimination Policies. Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent supportive housing (PSH and RRH) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on age, sex, gender, LGBT status, marital status, or disability when entering a shelter or housing. (new question – used to be asked in narrative form)**

#### Detailed Instructions

Instructions–Check All that Apply

Applicants must check all actions that describe their CoC's anti-discrimination policies.

1. CoC conducts mandatory training for all CoC and ESG funded service providers on these topics.
2. CoC conducts optional training for all CoC and ESG funded service providers on these topics.
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.
4. CoC has worked with ESG recipient(s) to identify both CoC and ESG funded facilities within the



CoC geographic area that may be out of compliance and taken steps to work directly with those facilities to come into compliance.  
 5. CoC has sought assistance from HUD through submitting AAQs or requesting TA to resolve non-compliance of service providers.

**2017 Score: 0 / 4**

Commented [MM20]: Room for improvement here

CoC conducts mandatory training for all CoC and ESG funded service providers on these topics.	
CoC conducts optional training for all CoC and ESG funded service providers on these topics.	
CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	
CoC has worked with ESG recipient(s) to identify both CoC and ESG funded facilities within the CoC geographic area that may be out of compliance, and taken steps to work directly with those facilities to come into compliance.	
CoC has sought assistance from HUD through submitting AAQs or requesting TA to resolve non-compliance of service providers.	

**3B-2.4. Strategy for Addressing Needs of Unaccompanied Youth Experiencing Homelessness. Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied homeless youth includes the following:**

**Detailed Instructions**

Instructions—Select “Yes” or “No”

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Human trafficking and other forms of exploitation
2. LGBT youth homelessness
3. Exits from foster care into homelessness
4. Family reunification and community engagement
5. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs

Human trafficking and other forms of exploitation	Yes
LGBT youth homelessness	Yes
Exits from foster care into homelessness	Yes
Family reunification and community engagement	Yes
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

**3B-2.5. Prioritizing Unaccompanied Youth Experiencing Homelessness Based on Needs. Applicants must check all that apply from the list below that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.**

**Detailed Instructions**

Instructions—Check all that apply

Applicants must check all that apply from the list below that describes the CoC’s current strategy

to prioritize unaccompanied youth based on their needs.

History or Vulnerability to Victimization (e.g., domestic violence, sexual assault, childhood abuse)	X
Number of Previous Homeless Episodes	X
Unsheltered Homelessness	X
Criminal History	X
Bad Credit or Rental History	X

**3B-2.6. Applicants must describe the CoC's strategy to increase:**  
**(1) housing and services for all youth experiencing homelessness by providing new resources or more effectively using existing resources, including securing additional funding; and**  
**(2) availability of housing and services for youth experiencing unsheltered homelessness by providing new resources or more effectively using existing resources.**  
**(question has changed somewhat from last year, with parts split out into 3B-2.6a below) (limit 3,000 characters)**

**Detailed Instructions**

Applicants must describe the CoC's strategy to increase:

1. housing and services for all youth experiencing homelessness by providing new resources, including securing additional funding, or more effectively using existing resources; and
2. availability of housing and services for youth experiencing unsheltered homelessness by providing new resources, including securing additional funding from any source, or more effectively using existing resources.

The Anchorage CoC received a \$1.5 million HUD Youth Homelessness Demonstration Project (YHDP) award to develop projects and interventions to address gaps in housing and services for youth experiencing homelessness, particularly unsheltered homelessness. The CoC funds a transitional living program (TLP) by Covenant House (CHA), with 14 beds in a Housing First model to both unsheltered and sheltered youth experiencing homelessness; this increased to 25 beds in 2017. CHA has sought additional private and governmental dollars to fund the expanded capacity. This TLP tracks permanent housing outcomes of youth leaving the program and reports that in FY16, 71% of youth exited the TLP to permanent housing (with 14% not reporting discharge location). As the CoC funds new strategies to house youth through the YHDP, the CoC will continue to track exits to permanent housing as the measure of effectiveness, an easily quantifiable measure and one of the four core outcomes for youth.

**3B-2.6a. Applicants must:**  
**(1) provide evidence the CoC uses to measure both strategies in**

**question 3B-2.6. to increase the availability of housing and services for youth experiencing homelessness;**  
**(2) describe the measure(s) the CoC uses to calculate the effectiveness of the strategies; and**  
**(3) describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of the CoC's strategies.**

**(this question was previously part of question 3B-2.6 – some of the language above is relevant) (limit 3,000 characters)**

**Detailed Instructions**

Applicants must:

1. provide evidence the CoC uses to measure both strategies in question 3B-2.6. to increase the availability of housing and services for youth experiencing homelessness;
2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-2.6.; and
3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-2.6.

**3B-2.7. Collaboration–Education Services. Applicants must describe how the CoC collaborates with:**

1. youth education providers;
2. McKinney-Vento State Education Agency (SEA) and Local Education Agency (LEA);
3. school districts; and
4. the formal partnerships with (1) through (3) above.

**(question has changed somewhat from last year, with parts split out into 3B-2.7a below) (limit 2,000 characters)**

**Detailed Instructions**

Background–The McKinney-Vento Act requires CoCs to collaborate with the State Education Agency (SEA) and Local Education Agency (LEA), principally through the McKinney Vento Act Local Education Liaisons (Local Liaisons) and State Coordinators for the coordinated and continued identification of person's eligible for both homeless and educational services, and the continued effort in the provision of services.

Guidance–CoC can demonstrate meeting this statutory requirement by attending and participating in meetings held by the State Educational Agency (SEA) and Local Educational Agency (LEA), and by having representatives from these bodies and other youth housing and service providers in the CoC's geographic area attend and participate in CoC meetings and planning events. HUD recognizes other partnerships play a vital role in ensuring these efforts are successful and encourages applicants to include collaborations with other school district staff (e.g., counselors, teachers, librarians) and other public and private educational programs, agencies and organizations in their narrative response.

Instructions–Narrative 2,000 Character Limit

Applicants must describe:

1. how the CoC collaborates with:
  - a. youth education providers;

- b. McKinney-Vento Local LEA or SEA; and
  - c. school districts; and
2. the formal partnerships with:
- a. youth education providers;
  - b. McKinney-Vento LEA or SEA; and
  - c. school districts.

The Homeless Liaison for the Anchorage School District (ASD), the only school district within AK-500, is an active member of the CoC, he is the immediate past-President, Chair of CoC Committee and its Ranking and Review Committee, Co-Chair of the Anchorage Family Services Oversight Group and serves on the Leadership Team for our Youth Homeless Demonstration Project. ASD has MOUs with all shelters in the CoC that serve families with children and youth as well as our church sheltering network. The MOUs states that children are advised of their educational rights and referred to ASD's Child in Transition Program (CIT) when they enter shelter. CIT receives daily lists from shelters and follows up with all families the day we receive the referral. Families are advised of their educational rights and assisted with enrollment or transportation to school of origin, whichever is appropriate. Referrals to Head Start programs (three providers) and other early childhood programs also occurs.

**3B-2.7a. Applicants must describe the policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.**

**(this question was previously part of question 3B-2.7 – some of the language above is relevant) (limit 2,000 characters)**

**Detailed Instructions**

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.

**3B-2.8. Does the CoC have written formal agreements, MOU/MOAs or partnerships with one or more providers of early childhood services and supports? Select "Yes" or "No". Applicants must select "Yes" or "No", from the list below, if the CoC has written formal agreements, MOU/MOA's or partnerships with providers of early childhood services and support.**

**Detailed Instructions**

Guidance—Written agreements include, but are not limited to, Memorandums of Understanding (MOUs), Memorandums of Agreement (MOAs), and documented referral processes between Coordinated Entry providers and early childhood services and supports providers.

Other types of agreements include, but are not limited to, agreements to attend each other's planning meetings, or conduct formal cross training, or coordinate housing and services for a select group of families (e.g., joint rapid rehousing pilot/program that includes early childhood services and supports for families).

Instructions—Select "Yes" or "No"

Applicant must:

1. indicate whether the CoC has MOU/MOA or other types of agreements with providers of early childhood services and supports listed; and
2. add to the Other text box providers not listed and indicate the type agreement the CoC has with other providers of early childhood services and supports.

	MOU/MOA	Other Formal Agreement
<b>Early Childhood Providers</b>		
Head Start	Yes	
Early Head Start	Yes	
Child Care and Development Fund		
Federal Home Visiting Program		
Healthy Start		
Public Pre-K	Yes	
Birth to 3 years		
Tribal Home Visiting Program		
Other: (limit 50 characters)		
Anchorage School District	Yes	
Covenant House Alaska	Yes	

**Applicant must select Yes or No for all of the agreements listed in 3B-2.8.**

**3B-3.1. Veterans Experiencing Homelessness. Applicants must describe the actions the CoC has taken to identify, assess, and refer Veterans experiencing homelessness, who are eligible for U.S. Department of Veterans Affairs (VA) housing and services, to appropriate resources such as HUD-VASH, Supportive Services for Veterans Families (SSVF) program and Grant and Per Diem (GPD). (limit 2,000 characters)**

**Detailed Instructions**

Applicants must describe the actions the CoC has taken for homeless Veterans eligible for Veterans Affairs housing and services including:

1. identifying homeless Veterans;
2. assessing homeless Veterans, and
3. referring homeless Veterans to appropriate resources, such as HUD-VASH, Supportive Services for Veterans Families (SSVF) program and Grant and Per Diem (GPD).

The Alaska VA Healthcare System participates in the CoC and audits the CoC list of Veterans against any VA homeless program to prevent Veterans from being overlooked. All known homeless veterans are listed by name on a database shared between agencies within the CoC including the Alaska VA Healthcare System and the SSVF provider agency. Whenever a homeless individual self-identifies as a veteran, the VA outreach staff is alerted to the veteran’s name and location during a weekly meeting of community provider agencies in the Anchorage CoC. VA staff start to outreach the self-identified veteran so that the veteran’s status may be confirmed and services coordinated between agencies that the veteran is willing to engage for assistance.

The number of VASH vouchers has increased from 25 to 185, including 20 Tribal HUD/VASH vouchers for Tribally Enrolled Veterans. PIT counts showed a steep decline in homeless veterans from 130 in 2015 to 69 in 2017.

**3B-3.2. Does the CoC use an active list or by name list to identify all Veterans experiencing homelessness in the CoC?**

**Detailed Instructions**

Instructions–Select “Yes” or “No”

Yes

**3B-3.3. Is the CoC actively working with the VA and VA-funded programs to achieve the benchmarks and criteria for ending Veteran homelessness?**

**Detailed Instructions**

Instructions–Select “Yes” or “No”

Yes

**3B-3.4. Does the CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach?**

**Detailed Instructions**

Instructions–Select “Yes” or “No”

Yes

**3B-5. Racial Disparity. Applicants must:**  
**indicate whether the CoC assessed whether there are racial disparities in the provision or outcome of homeless assistance;**  
**(1) if the CoC conducted an assessment, attach a copy of the summary.**

**Detailed Instructions**

Instructions–Select “Yes” or “No”

**(if yes to 3B-5) - 3B-5a. Applicants must select from the options below the results of the CoC’s assessment.**

**Detailed Instructions**

Instructions–Select all that apply

**Commented [MM21]:** Attachment needed here if applicable

1. People of different races or ethnicities are more or less likely to receive homeless assistance.
2. People of different races or ethnicities are more or less likely to receive a positive outcome from homeless assistance.
3. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.
4. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.

**3B-5b. Applicants must select from the options below the strategies the CoC is using to address any racial disparities.**

**Detailed Instructions**

**Instructions**–Select all that apply

1. The CoC’s board and decisionmaking bodies are representative of the population served in the CoC.
2. The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.
3. The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.
4. The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups
5. The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.
6. The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.
7. The CoC has staff, committees or other resources charged with analyzing and addressing racial disparities related to homelessness.
8. The CoC is educating organizations, stakeholders, boards of directors for local and national non-profit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.
9. The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.
10. The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.
11. The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.

## 4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

- 4A-1. Healthcare.** Applicants must indicate, for each type of healthcare listed below, whether the CoC:
- (1) assists persons experiencing homelessness with enrolling in health insurance; and
  - (2) assists persons experiencing homelessness with effectively utilizing Medicaid and other benefits.

### Detailed Instructions

Guidance—Utilization of benefits may include assisting with appointments, transportation, etc.

Instructions—Select “Yes” or “No”

Applicant must indicate, for each type of healthcare listed, if the CoC assists with:

1. enrollment; and
2. utilization of benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

- 4A-1a. Mainstream Benefits.** Applicants must:
1. describe how the CoC works with mainstream programs that assist persons experiencing homelessness to apply for and receive mainstream benefits;
  2. describe how the CoC systematically keeps program staff up-to-date regarding mainstream resources available for persons experiencing homelessness (e.g., Food Stamps, SSI, TANF, substance abuse programs); and
  3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits. **(limit 2,000 characters)**

### Detailed Instructions

Applicants must:

1. describe how the CoC works with mainstream programs that assist persons experiencing homelessness to apply for and receive mainstream benefits;
2. describe how the CoC systematically keeps program staff up-to-date regarding mainstream



resources available for persons experiencing homelessness (e.g., Food Stamps, SSI, TANF, substance abuse programs); and  
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.

1. The CoC works with homeless participants to access public benefits such as SNAP, SSI, TANF, and to access Medicaid to pay for health services including behavioral health treatment. Program staff facilitate access to benefits in several ways, including helping individuals apply and follow-up on applications; transportation to appointments; and, advocating with participants to secure entitlements.
2. The CoC provides updates on changes to existing or new benefits at regular meetings and community-wide events, and through its regular e-newsletter and website.
3. Alaska Community Mental Health Services is the SOAR lead agency that works with participants, Social Security and the Department of Health and Social Services to increase access to SSI/SSDI for those who qualify, and provides trainings to partner agencies.

**4A-2.Housing First: Applicants must report:**

- (1) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition;**  
**and**
- (2) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.**

**Detailed Instructions**

Instructions—Report the Numbers

Applicants must report:

1. total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition; and
2. total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.

**2017 Score: 8 / 8**

Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition.	Need to insert
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Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.	Need to insert
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects in the FY 2018 CoC Program Competition that will be designated as Housing First.	Need to insert %

**4A-3. Street Outreach. Applicants must:**  
 (1) describe the CoC’s outreach;  
 (2) state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;  
 (3) describe how often the CoC conducts street outreach; and  
 (4) describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. **(limit 2,000 characters)**

**Detailed Instructions**

**Guidance**—HUD expects CoCs to conduct street outreach throughout their entire geography in a manner that allows for quick identification and engagement of people experiencing unsheltered homelessness. At a minimum, CoC street outreach staff should cover every county within the CoC at least once per year, though in many cases—particularly in more urban areas—this will need to occur much more frequently.

**Applicants must:**

1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3. describe how often the CoC conducts street outreach; and
4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

**2017 Score: 0 / 3**

Commented [MM22]: Room for improvement here

1. Outreach occurs 7 days a week with a new citywide mobile map app and a social worker housed at the police department, who goes out to camps to establish connections to resources for unsheltered individuals. This worker reports she is reaching many clients who have not touched the system in the past 2 years. The CoC conducts youth outreach via Covenant House’s Street Outreach Team. Many clients live in areas without phone or internet access, including urban camps.
2. Outreach is conducted in 99% of the CoC’s populated geographic area, the Municipality of Anchorage(MOA). Most of the MOA’s 300,000 residents live in the Anchorage Bowl, totaling 100 sq miles, which is covered by outreach.
3. All teams are experienced and sensitive to the needs of homeless people to address barriers preventing them from requesting assistance and elicit support from translators as needed. Anchorage also has a street medicine team that has begun outreach through the Providence Family Medicine Residency.

**4A-4. Affirmative Outreach. Applicants must describe:**  
**(1) the specific strategy the CoC implemented that furthers fair housing as detailed in 24 CFR 578.93(c) used to market housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, gender identify, sexual orientation, age, familial status or disability; and**  
**(2) how the CoC communicated effectively with persons with disabilities and limited English proficiency fair housing strategy in (1) above.**  
**(limit 2,000 characters)**

**Detailed Instructions**

**Guidance**—The response must include the CoC’s efforts to provide effective communications for persons with disabilities including large print, sign-language interpreters, Braille, and other formats as well as how the CoC provides access for persons with limited English proficiency.

**Applicants must describe:**

1. the specific strategy the CoC implemented that furthers fair housing as detailed in 24 CFR 578.93(c) used to market housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, gender identify, sexual orientation, age, familial status or disability; and
2. how the CoC communicated effectively with persons with disabilities and limited English proficiency fair housing strategy the applicant described in (1) above.

1)Strategies to Affirmatively Further Fair Housing include: January 2017 launch of Coordinated Entry System with multiple intake points; affirmative marketing of housing/supportive services regardless of race, religion, familial status, sex, national origin, or level of disability targeting those least likely to apply without special outreach, services and benefits; all printed materials include Equal Housing Opportunity statement and logo; HUD Fair Housing Posters are displayed visibly; information is provided to participants on their rights and remedies under state, local, and federal fair housing and civil rights laws; CoC provides information to participants on the jurisdiction that provided Certificate of Consistency with Con Plan;  
2) The CoC adheres to policies for equal access and for providing effective communication to persons with disabilities and Limited English Proficiency including free document and language interpretation services, and all reasonable accommodations.

**4A-5. RRH Beds as Reported in the HIC. Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2017 and 2018.**

**Detailed Instructions**

**Guidance**—Applicants should only enter bed data for projects that have an inventory type of “Current” and “New” in the 2017 and 2018 HIC.

**Instructions**—Complete chart

Applicants must report the total number of RRH beds across all household types as reported in the 2017 and 2018 HIC.

2017 Score: 0 / 8

Commented [MM23]: Room for improvement here

	2017	2018	Difference
RRH units available to serve all populations in the HIC	Need to insert	Need to insert	Need to insert

**4A-6. Rehabilitation or New Construction Costs. Are new proposed project applications requesting \$200,000 or more in funding for housing rehabilitation or new construction?**

**Detailed Instructions**

**Background**—If applicants selects “Yes”, all recipients of CoC Program funding must comply with Section 3, Employment Policy as stated in 24 CFR Part 135:

<https://www.hudexchange.info/resources/documents/24-Cfr-Part-135-Section-3-Regulations.pdf>

**Instructions**—Select “Yes” or “No”

Applicants must indicate whether new proposed project applications are requesting \$200,000 or more in funding for housing rehabilitation or new construction.

Need to insert (based on new project applications)

**4A-6a. If “Yes” was selected in question 4A-6, applicants must provide a description of the activities and the project(s) that will be undertaken by project applicants that receive CoC funding to comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) and HUD’s implementing rules at 24 CFR part 135 to provide employment and training opportunities for low-and very-low income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low-and very-low income persons.**

**Detailed Instructions**

**Background**—This does not affect the CoC’s existing responsibilities to provide training, employment, and other economic opportunities pursuant to Section 3 that result from the receipt of other HUD funding.

**Instructions**—Narrative 2,000 Character Limit

If applicants selected “Yes” for question 4A-6, applicants must describe actions CoC Program-funded project applicants will take to comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) and HUD’s implementing rules at 24 CFR part 135 to provide employment and training opportunities for low- and very-low income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low income persons.

Need to insert if applicable (based on new project applications)

**4A-7. Homeless under Other Federal Statutes. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children or youth**

**defined as homeless under other Federal statutes?**

**Detailed Instructions**

Instructions—Select “Yes” or “No”

Need to insert (based on new project applications)

**4A-7a. If the response to question 4A-7 was “Yes,” applicants must: (1) describe how serving this population is of equal or greater priority in meeting the overall needs and objectives of the plan submitted in Section 427(b)(1)(B) as defined in paragraphs 1, 2, and 3; (2) describe how the requirements in Section 427(b)(1)(F) will be met; (3) provide a list of the specific project(s) that will use the funding for this purpose; and (4) provide the amount of funding per project that will be used for this purpose. Attachment Required. ( 2,000 Character Limit)**

**Background**—CoCs may request, in the FY 2018 CoC Application, that up to 10 percent of funding for the fiscal year awarded under the FY 2018 CoC Program Competition NOFA be approved to serve homeless households with children and youth defined as homeless under other federal statutes who are unstably housed (paragraph 3 of the definition of homeless found at 24 CFR 578.3). See Section VII.C. of the FY 2018 CoC Program Competition NOFA. Approved CoCs are limited to using only up to 10 percent of the total amount awarded for each fiscal year appropriation to the CoC to serve this population and must determine which project(s) will be permitted to use some or all their funding for this purpose are Transitional Housing, Supportive Services Only, and the Joint TH and PH-RRH component projects.

If the response was yes to question **4A-7**, applicants must:

1. demonstrate that serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3;
2. describe how the CoC will meet requirements described in Section 427(b)(1)(F) of the Act; and
3. identify the specific project(s) that will use the funding for this purpose (up to 10 percent of the CoC total awarded) by **submitting an attachment** to the CoC application in *e-snaps* that must include all the following:
  - a. project name(s) as listed on the CoC Priority Listing; and
  - b. amount of funding in the project or per project that will be used for this purpose.

**Commented [MM24]:** If yes in 4A-7, attachment required

## 4B. Attachments

### Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site: <https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

### Detailed Instructions

1. HUD strongly encourages Collaborative Applicants to only include documentation specific to questions that require attachments and to only include pages necessary to meet the documentation requirement. For example, rather than posting the same 100-page document multiple times in the 4B Attachment Screen, only include the cover page of the document and the pertinent pages necessary for HUD to determine whether the CoC met the requirement of the specific question. HUD recognizes that in some instances documents might be lengthy, but HUD requires the entire document (e.g., HMIS Lead Policies and Procedures manual).
2. Collaborative Applicants should **exercise care** to ensure that attachments being submitted match the questions for which they are being submitted.
3. HUD does not guarantee it will search through lengthy documents to find required evidence to specific questions, especially if the Collaborative Applicant does not provide the specific page number where the evidence can be found.
4. HUD is not required to search through all attachments Collaborative Applicants submit to determine whether attachments were inadvertently uploaded to wrong attachment (associated with specific question) in the 4B Attachment Screen.
5. If Collaborative Applicants upload appropriate evidence under the wrong attachment in the **4B Attachment Screen**, and HUD does not give points for that evidence, this is **not** a valid reason to appeal HUD's funding determination.

Though tedious, if Collaborative Applicants follow this guidance, it should assist them in ensuring the documentation submitted is responsive to specific questions.

### Public Posting Evidence—Attachments

Public posting attachments submitted in the **4B Attachment Screen** as evidence the CoC met HUD-established deadlines for local CoC Competitions must have system-generated dates and times, which must be clear and legible (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). As seen in the screenshot below, the bottom right-hand corner includes both time and date (8:59 AM – 5/23/2018). HUD recognizes that some websites automatically add dates and times of document postings, while others do not, and the screenshot below is not the only way to display system-generated date and time stamps.

Document Type	Required?	Document Description	Date Attached
1C-5. PHA Administration Plan–Homeless Preference	No		
1C-5. PHA Administration Plan–Move-on Multifamily Assisted Housing Owners' Preference	No		
1C-8. Centralized or Coordinated Assessment Tool	Yes		
1E-1. Objective Criteria–Rate, Rank, Review, and Selection Criteria (e.g., scoring tool, matrix)	Yes		
1E-3. Public Posting CoC-Approved Consolidated Application	Yes		
1E-3. Public Posting–Local Competition Rate, Rank, Review, and Selection Criteria (e.g., RFP)	Yes		
1E-4. CoC's Reallocation Process	Yes		
1E-5. Notifications Outside e-snaps–Projects Accepted	Yes		
1E-5. Notifications Outside e-snaps–Projects Rejected or Reduced	Yes		
1E-5. Public Posting–Local Competition Deadline	Yes		
2A-1. CoC and HMIS Lead Governance (e.g., section of Governance Charter, MOU, MOA)	Yes		
2A-2. HMIS–Policies and Procedures Manual	Yes		
3A-6. HDX–2018 Competition Report	Yes		
3B-2. Order of Priority–Written Standards	No		
3B-5. Racial Disparities Summary	No		
4A-7.a. Project List–Persons Defined as Homeless under Other Federal Statutes (if applicable)	No		
Other	No		
Other	No		

**Commented [MM25]:** Need to figure out what attachment is required here – it is not referenced in the narrative for question 1E-4 (still need to check detailed instructions)