

## Anchorage Coalition to End Homelessness – Meeting Minutes

### ACEH Board of Directors Meeting

8/9/2019 9:00 AM – 11:00 AM

Alaska Housing Finance Corporation, 4300 Boniface Pkwy

The Anchorage Coalition to End Homelessness Board of Directors met August 09, 2019 in the AHFC boardroom, 4300 Boniface Parkway in Anchorage, AK at 9:00 a.m. Participants present were:

**Present**  
Alan Budahl  
Carlette Mack  
Charles Gorman  
Dave Kuiper  
Krystal Campbell (T)  
Laura Wilson-Cox  
Lisa Sauder  
Monica Gross  
Nathan Johnson  
Nancy Burke (T)  
Ruth Schoenleben

**Excused**  
Lisa Aquino  
Marcie Sherer  
Mike Courtney  
Sherrie Hinshaw

**Not Excused**  
Jo Tandy  
Leonard Trenton

**Community**  
Alissa Parrish (T)  
Madison Smith (AHFC)  
Richard Shafer  
Sid McCausland

**ACEH Staff**  
Jasmine Boyle  
Melissa Hernandez  
Stephanie Adler

**Quorum present:** Yes

Meeting called to order at 9:04 a.m. by Treasurer, acting in place of the Chair, Carlette Mack.

### **QUORUM ESTABLISHED**

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**Welcome:** Board members and guests briefly introduced themselves. Guests were invited to stay for the entirety of the meeting;

**Approval of August 09, 2019 Agenda:** Treasurer Carlette Mack proposed the agenda to be approved as presented. Motion to approve the agenda was passed. Agenda was approved by the Board with no amendments.

**Approval of June, 2019 Meeting Minutes:** Treasurer Carlette Mack requested revisions or acceptance of the minutes presented. Seeing and hearing no objections, the minutes were approved as presented by the ACEH Board.

### **Old Business:**

Board Source Packets delivered to the ACEH Board electronically:

- CoC Meeting Minutes – June, July
- Coordinated Entry Report – June, July
- Executive Committee Meeting Minutes – June, July
- Financial Statements – May, June
- Grant Activity – May, June
- Homeless Resource Advisory Council – June, July
- Youth Homelessness Development Project – June, July
- ACEH Board Meeting Minutes – June
- ACEH General Membership Meeting Minutes – July
- HMIS Reports – May, June
- Built for Zero Board Report

- ACEH Proposed Logos
- HMIS Contract Budget Amendment
- 2019 – 2021 ICA Contract Budget
- FY20 ACEH Draft Budget

#### **New Business:**

Jasmine Boyle provided general Anchorage Coalition to End Homelessness (ACEH) updates:

- Mission Moments were shared with and between the Board

Alan Budahl provided an update on the Lutheran Social Services Anchorage/Eagle River/Mat-Su Valley Earthquake Disaster Relief efforts:

- FEMA is beginning to turn over case files to Recovery group
  - 10,804 Alaska files in total
  - Payout has been \$70M to Alaska at this time
- The need for housing is anticipated to grow
- The first five cases have gone to case management; estimated claims will be 250 – 300 claims with the most vulnerable individuals being prioritized
- Alan to follow up to see if there is an Anchorage count of low-income trailer homes

Alan Budahl announced that HUGGS (Helping Us Give School Supplies) drive will take place on Tuesday, August 13 at 4025 E Northern Lights.

- Planned for 3,500 children to receive backpacks
- Planned for 3,800 children to receive school supplies

Jasmine Boyle provided an update on the Alaska State Budget and Advocacy Efforts:

- SB2001 has until August 30 to sign or veto items
- SB2002 was signed with partial vetoes 8/8/19
  - BHAP cut to \$3.6M (from \$7.8M)
  - AHFC is likely to release a new procurement
  - CoC Match will be impacted
  - Locally and state wide, more agencies / projects asking for a smaller pool of funding IS ANTICIPATED
- ACEH Advocacy Efforts:
  - ACEH staffing change: Data Manager (Melissa Hernandez) originally housed at ICA will transition to ACEH to add Communications and Advocacy duties to the role
  - The Housing and Homelessness Conference will be repurposed to host an advocacy meeting in Fairbanks, anticipated for February
  - ACEH will partner with AKCH2 Vista for advocacy materials and to create a statewide “advocacy toolkit”
- Next steps will include meeting with providers to discuss the state impacts (pending the AHFC decision and announcement as to how the dollars will be distributed)
- Anchorage Civil Emergency declaration
  - Civil Emergency has been extended to 9/24 (declared 7/24)

Jasmine Boyle provided an update on the Homeless Management Information System (HMIS) Contract Review:

- Rasmuson provided an additional \$200K investment for statewide HMIS support
  - Two additional FTEs and 50% of Alissa Parrish’s time will be funded through this investment

- Board Member Nathan Johnson raised the question for consideration of how to build more efficient reports across the community to be all inclusive vs. the adhoc reporting efforts
  - Shoring up the AKHMIS Advisory Board (governance) to drive the HMIS Strategic Plan is the first step to restructure the way that the AKHMIS Advisory Board operates and prioritizes

Jasmine Boyle provided an update on the ACEH Board By-Laws:

- There has not been an update to the ACEH Board By-Laws since 2013
- ACEH has contacted legal consultation in partnership with Foraker to revise the By-Laws
- Drafted and revised By-Laws are anticipated to be available to the Board for review in September with formal vote anticipated for October 2019

Jasmine Boyle provided an update on the ACEH FY20 Budget

- Jasmine presented a draft of the budget to the Board; Board passed a motion to approve. With no objections to the motion, the ACEH FY20 proposed budget was approved
- **Action Item:** ACEH to deliver the FY19 ACEH Closeout Budget to the ACEH Board upon finalization
- **Action Item:** ACEH to send out the membership dues reminder to ACEH Board Members who are not currently paid

Jasmine Boyle provided an update on the ACEH Logo Revision vote:

- The present ACEH Board members agreed that the concept of “Option 2” of the logos presented best represented Anchorage
- Conceptual feedback: Lack of “community” without people represented, propose a more simple, basic house, change the shape to a circle to align with AKCH2

Jasmine Boyle noted the June 2019 Scorecard (still in Pilot phase) was delivered to the Board 8/1 for review, feedback and updates.

**Other Matters:**

No Public Comment was delivered.

**Schedule of Board Meetings:**

ACEH General Membership Meeting	September 13, 2019	9:00 am – 11:00 am
ACEH Board Meeting	October 11, 2019	9:00 am – 11:00 am
ACEH General Membership Meeting	November 8, 2019	9:00 am – 11:00 am
ACEH Board Meeting	December 13, 2019	9:00 am – 11:00 am

**The meeting adjourned at 10:59 am.**

Action Items						
#	Description	Created On	Requested By	Assigned To	Due Date	Priority
1	ACEH to deliver the FY19 ACEH Closeout Budget to the ACEH Board upon finalization	8/9/2019	ACEH Board	Jasmine Khan	10/11/2019	
2	ACEH to send out the membership dues reminder to ACEH Board	8/9/2019	ACEH Board	Taylor Donovan	9/13/2019	

Members who are not currently paid						
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Action Item Priority Status: ■ Critical ■ High ■ Medium ■ Low

Resolutions / Decisions		
#	Description	Date
1	Resolution to approve the FY20 ACEH Budget	8/9/2019